

SCCBI JOINT POWERS BOARD MEETING

May 18, 2018

Present: Mark Shaw, Angela Youngerberg, Phil Claussen, Tom Henderson, Kathy Werner, Brian Buhmann, Joan Tesdahl, John Glisczinski, Naomi Ochsendorf

Others Present: Gloria Smith, Amy Haas, Eric Hull, Jamie Grohman, Teri Herder-Blahnik

Mark Shaw called the meeting to order at 9:00 a.m. Introductions followed.

Approval of Minutes: Brian Buhmann moved to approve the minutes of the April 20, 2018 JPB meeting. Naomi Ochsendorf seconded. Motion carried.

Approval of Agenda: Additions to the agenda were made to include Mayo Health System Stress Center, Mayo Health System – Mankato, and feedback on letter to DHS. John Glisczinski moved to approve the agenda with the additions. Tom Henderson seconded. Motion carried.

Public Comment: There were no public comments.

DHS Update: Members were presented with the AMHI-CSP proposed timeline for 2018.

Application/Contract Timeline

- June 15 - DHS sends AMHI-CSP application to regions/counties/tribes
- September 14 - Completed application due to DHS
- October 15 - AMHI-CSP contract released to regions/counties/tribes
- December 31 - AMHI-CSP contracts signed by all parties and fully executed

MHIS/SSIS Data

- May-July - DHS meets with AMHIs to discuss data reporting and compliance
- August - DHS provides regions/counties/tribes with summary
- September - Summary data used to complete legislative report

Legislative Report

- June 15 - Regional profile answers from 2017 and updated questions sent to regions/counties/tribes
- July 31 - Completed regional answers due to DHS
- August 20 - Report profiles with data and formatting returned to regions for final review
- September 17 - Any final comments or feedback due back to DHS
- October 1 - Completed legislative report w/profiles due to DHS Commissioner
- November 1 - MH grant legislative report due to legislature

The grant process and delay in receiving grant funds was discussed. We just received \$2 million for the AMHI Grant, four months later than usual. The Crisis grants are signed and at DHS, but we have not yet received those funds. Jamie has not heard back from Dominique at DHS regarding the delay, but has paid Freeborn County and Sioux Trails. Mark Shaw shared the letter he drafted to Dominique Jones on behalf of the SCCBI Joint Powers Board regarding the grant contracting issues. A few revisions were recommended, and it was suggested that he cc the letter to Clair Wilson and Carol Labine. Mark will make the revisions and mail the letter next week. Gloria Smith added that she is doing what she can on her end of things to improve the contracting process.

Data Reporting: Jamie attended a meeting last week regarding MHIS data reporting by providers. There are systemic issues causing problems. Many reports were submitted with errors and therefore that information was not included in the draft report. Some ARMHS provider data and all psychiatry data from three mental health centers were also not included in the draft report. Gloria Smith said that most regions were underreported. The information needs to be accurate. There will be a follow up meeting with Blue Earth County about working through these data reporting errors on Tuesday, May 22.

New Staff: Gloria reported that Darrin Helt started as the Adult Mental Health Case Manager Lead at DHS.

RMT Report: Jamie and Amy Haas reported on the May 10th RMT meeting. To move along the RMT's housing initiative, Jamie solicited interest from a supervisor to take on a leadership role. Due to the potential time commitment, the supervisors suggested the formation of a committee or workgroup with the JPB's approval. The Board expressed interest in a housing committee versus a workgroup as the committee's work will be ongoing. The Board also expects the committee to have a defined purpose with goals, projects and a timeline. Discussion followed. DHS might need to be brought in to provide some education and training about the different types of housing and their availability in our region. It was also pointed out that there are housing groups that already meet, such as the Family Homeless Prevention & Assistance Program (FHPAP), Continuum of Care (CoC) and the Homeless Response Team (HRT). RMT members could visit and join the housing groups already in our region to learn about resources and make community connections. Joan Tesdahl moved to approve the formation of a housing committee with a defined purpose. Phil Claussen seconded. Motion carried. Jamie will send an email to supervisors to solicit interest in the committee and schedule a meeting.

Other RMT Meeting Highlights: There was talk about budget underspending, options for spending the money, and the process to facilitate it. Jamie is looking at previous budget paperwork and forms to see what was done in the past. Person-Centered training is being planned for late summer or fall. Eric Hull, Brown County consumer member, will be moving next month and leaving the RMT. Kirsten Berg, Nicollet County consumer member, left the RMT this month.

April Vendor Report: Brian Buhmann moved to approve the March Vendor Report. Naomi Ochsendorf seconded. Motion carried.

Budget Updates:

2018 Q1 Budget Summaries: Jamie reported that the budget summaries in the JPB packet are not a real reflection of 1st quarter activity due to the delay in receiving grant funds.

Base Budget: Currently shows no revenues. Administration expenditures are at 64% due to the addition of the part-time administrative assistant position. Peer Support/Consumer expenditures are at 47% because three counties are paid 100% of their allocation at the beginning of the year.

Mankato Crisis: Only 5% of the grant has been spent while we wait to receive funds from the State. The smaller providers have been paid.

Mobile Crisis Services: Jamie expects the grant to be fully spent at the end of the year.

2018 Q1 Psych Allocation Report: Jamie broke down the psychiatric allocation status by provider and grant expenditure (psychiatric and urgent care). Our target is to be at 50% by the end of Q1 (we pay 4th quarter and 1st quarter by March 31). Jamie corrected an error in Freeborn County's report.

2018 Q1 Crisis Services Snapshot: Average monthly calls received by the crisis line have decreased from 289 average calls per month in 2015 to 88 average calls per month at the end of Q1 because people have been calling Horizon Homes instead of the crisis line. Horizon Homes will start tracking the numbers. Canvas reported referring 38 (of 260) calls to Mobile Crisis in the first quarter. Jamie will check with Horizon Homes to compare their records with the report she received from Canvas regarding interface with Mobile. There were 131 Mobile visits out of 174 requests. 62.59% of those visits occurred at the Horizon Homes site, and 37.4% met in the community. With the staffing reduction, there have been more meetings on site or in the community when a safety concern is present. There were 89 admissions to the crisis center. The average number of admits per quarter over the past two years is 99, but an increase in higher acuity admits in 2018 reduced bed availability because they require single rooms. STMHC used 11 urgent care appointment slots in Q1. BECMHC used 184 slots, and FCMHC use 10 urgent care slots.

Crisis Committee/Grant Updates:

RAP Update: New Ulm is unable to provide for children at this time. A couple different options to provide care for children were suggested and will need further research to determine the best route to go:

1. Hire an advance practice nurse specializing in children who can work independently of a psychiatrist.
2. Contract with Mankato Clinic and purchase supervision from Dr. Hansen.

Crisis Appropriation - Underspending Proposal: The Budget Committee asked the South Central Crisis Center to propose a plan for 2018 underspending utilization to pilot service upgrades at the crisis center. They responded with a proposal outlining several different services and items that are either one-time purchases or could be considered for rolling into next year's rate. (Potential underspending estimates range from \$104,000 to \$145,000 for 2018.) In response to the crisis center's proposal, Angela Youngerberg and Phil Claussen announced that Blue Earth County received an award for the work done with the Yellow Line Project. BEC was awarded \$10,000 in technical assistance which can be used to pilot a program incorporating law enforcement outreach. The JPB would like to negotiate the South Central Crisis Center's proposed plan for underspending utilization in light of the offer of technical assistance related to law enforcement outreach. However, a couple items in the crisis center's proposal would show immediate benefit and are time-sensitive because they included staff positions. Phil Claussen moved to approve funding for a full-time scheduler for SCCC & Mobile Services and Access to Psychiatry for appointments and consultation, contingent upon meeting with Horizon Homes to work out the details. Joan Tesdahl seconded. Motion carried. The remaining items in the underspending proposal were tabled to allow the opportunity to negotiate a plan with SCCC which includes law enforcement outreach utilizing the awarded technical assistance funds. A follow up meeting will be scheduled for next week.

Crisis Grant – Revised Budget Proposal: DHS awarded the Mobile Crisis Services Grant an additional \$71,000. The Grant's budget was revised to add regular 4PM-midnight staffing to the Mobile Crisis team schedule, an increase of 5.3 FTE staff to 6.7 FTE staff. This will also reduce the need for on-call staffing during the shift. Naomi Ochsendorf moved to approve the revised Mobile Crisis Services Grant budget. Kathy Werner seconded. Motion carried.

Budget Committee Update: Tom Henderson briefed the Board on the Budget Committee meeting that took place on April 23. He and Jamie presented a breakdown of the staffing allocation showing the average cost per person when the allocation is based on county population/AMHI funding and the average cost per staff person when the allocation is based on county mental health unit/AMHI funding. There are several variables/considerations that need to be looked at as well: % of people eligible for MA, private providers and access to service, physical size of the county, access to housing, innovative programs that benefit the rest of the region to start with. This is important information to know in light of the fact that DHS is going to be making changes to the AMHI Grant in 2021. If changes to the AMHI grant are made based on population, we will be negatively impacted.

SCCBI Bylaws: Jamie presented a draft copy of the SCCBI Bylaws which will be complete following the addition of Executive Committee duties. It was determined that no signatures will be necessary; only Board approval.

Stakeholders Cancellation Proposal: Due to the weather, the April Stakeholders meeting was canceled. The SET Committee, after receiving feedback from the JPB and the Clubhouse Coordinators, met to discuss whether to reschedule the Stakeholders meeting or to develop an alternative. They opted to submit a proposal for the reallocation of the funds focusing on education to individuals with mental health issues. There was \$6,000 budgeted for the April Stakeholders, all of which was unspent. The SET Committee proposal requested that an additional \$3,000 be allocated for the proposed project out of 2017 underspending. (Money was saved on catering for the RMT meeting, so the amount to be used from 2017 underspending may be closer to \$1,500.) The proposal was that each clubhouse have up to \$1,000 to spend on an inclusive education activity/event to be spent by the end of 2018. Tom Henderson moved to approve the proposal to reallocate the April Stakeholders funds, with the addition of \$3,000, to the Clubhouses to spend on an inclusive educational activity or event. Brian Buhmann seconded. Motion carried.

MSSA/June JPB Meeting: The MSSA meeting is scheduled the morning of June 15 and will conflict with the start time of the JPB meeting. The JPB will meet from 10:00 a.m. to Noon.

Additional Items:

Mayo Health Stress Center: Brian Buhmann reported that he attended a meeting with Dr. Oesterle of Mayo Health Systems regarding upcoming changes at the Austin and Albert Lea campuses. The Albert Lea campus will be losing its ICU, labor/delivery and overnight hospitalization for surgeries/major illnesses, but in return it will be receiving an 11-bed mental health stress center, possibly as early as this fall. They may also expand adolescent mental health services. Freeborn County is looking for opportunities to collaborate and share resources.

Mayo Health System – Mankato: The Mayo Mankato emergency department is looking for a solution for patients presenting at the ER with revoked provisional discharges but who do not meet hospital level of care criteria.

Innovation Grant Application: We have heard nothing about the grant awards and, at this point, assume that our application was not funded. We have been told by DHS that we will not hear any updates until the contracting process is complete.

Jamie Grohman's Performance Review: Jamie's performance review went well, and the JPB thanked Jamie for all her hard work on behalf of the SCCBI. Gloria Smith thanked Jamie for helping her learn and understand more about the Adult Mental Health Initiative.

Next JPB Meeting: Friday, June 15, **10:00 AM–12:00 PM**, Nicollet County Human Services, North Mankato
Meeting adjourned at 12:10 p.m.

Respectfully submitted,
Teri Herder-Blahnik, SCCBI Administrative Assistant