

**SCCBI**  
**JOINT POWERS BOARD MEETING**  
August 19, 2016

Present: Tom Henderson, Sue Rynda, Brian Buhmann, Kathy Werner, Jamie Grohman, Sara Emich, Phil Claussen, Mark Shaw, Vicki Stock, Faye Bernstein, Angie Youngerberg

Others Present: Noelle Bruender, Brian Guess, Nancy Houlton, Clark Johnson

The meeting was called to order.

Introductions were made.

**Action Items:**

Approval of the Minutes – Brian Buhmann made a motion to approve the minutes of July 15, 2016. Kathy Werner seconded the motion and all members were in favor.

Approval of Agenda – Sue Rynda made a motion to approve the agenda for today’s meeting. Brian Buhmann seconded the motion.

Jamie Grohman made 3 additions to the agenda:

1. MHIS Data Reporting
2. Horizon Homes Crisis Line coverage
3. Mobile Crisis Services

Brian Buhmann made one addition to the agenda:

1. Freeborn County – update on liability for Fiscal Host

All members were in favor of the modified agenda.

Public Comment – None

Nancy Houlton, AMHI Reform: There has been changes in practices over the years and AMHI is not working as well as it was originally designed for. Therefore, redesign is recommended. Nancy has produced a summary of a redesign. The Initiative has read the summary and have produced a 1 page summary of comments. The Initiative is interested in partnering in this project with Nancy Houlton. Nancy has asked that someone from the SCCBI join her group.

Representative Clark Johnson, Mental Health Task Force: Representative Johnson is a member of the Mental Health Task Force. The Governor appointed the 15 member task force to overcome obstacles to achieve better mental health services throughout Minnesota. The task force has identified 23 areas that need attention and ranked them. The top 3 areas of need include:

- Increase capacity for timely access to the continuum
- Mental Health promotion for prevention screening
- Governance roles and responsibilities

An overview of the Initiative and local services was given to Rep. Johnson.

Rep. Johnson asked if in 5 years the counties will be able to treat their own population within the region without help from Anoka/the State. There is no way to not rely on the State in some capacity as Anoka will always be needed.

Rep. Johnson has asked the Initiative for a brief overview of Integrated Services that he could present to the Task Force. That will be sent to Sue Koch and Clark Johnson.

Fiscal Host Report: Eide Bailey is at the end of the county monitoring visits. The Initiative will see a draft report in a couple of weeks. There was \$20,000 budgeted for the fiscal host report. It will most likely be a total cost of \$10,000.

DHS Report:

- Grant Application – The grant application is due September 23<sup>rd</sup>.
- CSP and AMHI will be a 2 year grant
- Mobile Crisis will be a 1 year grant

Jamie Grohman will gather information from each county regarding their contribution to the staffing grant. This data is needed in order to submit the grant application.

Q2 Budget Review: At this time the quarter 2 budget is on target with 48% of expenditures and 49.5% of revenues spent. Year-end underspending is anticipated at \$80,000 due to psychiatry. No budget adjustments will occur at this time.

Crisis Grant: Underspending is not anticipated at this time. The grant dollars are on course.

Q2Psych Formula Review: All 3 sites are underspent at this point in the areas of:

- Employment/contracted staff
- No show rates
- Staffing

The 3 sites are in a better position than one year ago.

Discussion regarding Sioux Trails who has questions regarding the formula. Sioux Trails will be asked to submit questions in writing.

Budget Workgroup: James Marthaler and Mark Shaw will join the budget workgroup and speak to the mobile crisis grant. The Mobile Crisis grant (Rice County fiscal host) is projected to be significantly underspent this year. A full summary will be provided at the next budget workgroup.

It was questioned if mobile grant money could provide services elsewhere.

RMT Report:

Retreat – The Joint Powers Board has been asked if they could be in attendance at the retreat on November 9<sup>th</sup>. The retreat will be held at Gustavus.

SCCBI Website – Jim Wood has a couple of people that would like to volunteer to help him with the website. Jamie Grohman will continue to oversee the website content. The consensus by the JPB is that this will be allowed.

Housing Mini Grant – The recommended spending of the returned funds from Savanna House will be spent in the following manner:

- \$1,200 to House of Lights for replacement of 8 mattresses with covers
- \$1,000 to Blossom Hill for set up of ITV equipment
- \$10,300 to House of Lights for purchase of kitchen cabinetry

Tom Henderson made a motion to accept the RMT recommendation. Sue Rynda seconded the motion.

Tom Henderson made a friendly amendment to the amount of \$10,300 to \$10,000 as capital expenditure requirements are \$10,000 or less.

The majority of members were in favor to approve these expenditures with 2 nays. Motion passed.

ITV Request – Counseling Services has requested to be loaned ITV equipment that the Initiative is not using.

Phil Claussen moved to loan the equipment as a pilot. Sue Rynda seconded the motion and all members were in favor.

MHIS Data Reporting: A handout was provided which is a summary of the MHIS handbook. There is much consumption of time for entering information for each of the 3 clinics as well as case management documentation. On an annual basis, 1806 hours are needed to enter time for the entire Initiative which equals to a yearly salary of \$65,005.

Horizon Homes Crisis Line Coverage: Horizon Homes is looking to contract with Canvas Health to cover the Crisis Line. Horizon Homes must use their Supervisors to cover this line. This is because DHS has insisted that only credentialed people answer the Crisis Line. Horizon Homes is asking to subcontract for the remainder of 2016. If approved, Canvas Health may be able to begin services on September 1<sup>st</sup>.

Phil Claussen approved the ability for Horizon Homes to subcontract for the Crisis Line. Kathy Werner seconded the motion and all members were in favor.

Mobile Crisis Services (Rice County fiscal host): The grant will be underspent by \$200,000 this year. The reason for underspending is that the first half of the year they were under staffed and operating 12 hours per day. Currently they operate at 24 hour per day status.

Freeborn County – Update on Liability for Fiscal Host: The Freeborn County Attorney has suggested making a change to the Joint Powers Agreement to hold the Fiscal Host not harmless. This would be easier than making changes to the language of each contract the Fiscal Host has with each county.

All members are asked to run this by their County Attorney and MCIT.

Adjourn.