

South Central Community Based Initiative

Joint Powers Board Meeting Minutes

9/19/2025



Location: Blue Earth County Government Center

Attendance

Voting:

- | | |
|--|--|
| ☒ Anne Broskoff, Brown County | ☒ Cassie Sassenberg, Nicollet County |
| ☒ Phil Claussen, Blue Earth County | ☒ Megan Thomas, Rice County |
| ☐ Chera Sevcik, Faribault/Martin County | ☒ Klea Rettman, Sibley County |
| ☒ Suzi Nerison, Freeborn County | ☒ Amy Pluym, Watonwan County |
| ☒ Jamie Hayes, Le Sueur County | |

Non-voting:

- | | |
|--|--|
| ☒ Anna Garbers, Faribault/Martin County (Delegate) | ☐ Katy Goldschmidt, Watonwan County (Delegate) |
| ☒ Chris Sammon, Rice County (Delegate) | ☐ RMT Representative: Click or tap here to enter text. |
| ☒ Keith "KC" Howard, Consumer Representative | ☐ Children's Cabinet Representative: Click or tap here to enter text. |
| ☒ Ricki Pribyl, Regional Manager | |
| ☒ Angie Obermiller, Nicollet County (Delegate) | |

Others present: Liza Osborn – Blue Earth County

Attendance Notes: Klea Rettman arrived after start of meeting (8:15). Anna Garbers arrived at 9:15.

Agenda and notes

Roll Call

Minutes

- Approval of August Meeting Minutes * 

Approval of the Agenda*

Public Comments (Two Minutes)

Reports

Report of the SCCBI Manager- Ricki

Financial - Ricki

- Vendor reports for August* 

Committee- Ricki/Suzi/Julie

- RMT- August and September reports 
- Supervisor-August (No September Meeting due to Stakeholders) 
- SET- August (No September Meeting due to Stakeholders) 
- Children's Cabinet 
- Executive- 

Approval of Committee Reports*

Agenda Items-

- Psych Formula* 
 - Psych Contracts
- Friendship House Request* 
- Children's Crisis RFP*
- Basecamp Invoice* 
- Contingency Plan* 
- Website Updates 

Other Items

Adjourn

Roll Call

Minutes•

Approval of August Meeting Minutes *

Some spelling errors, Chris and Angie are non-voting members, Cassie email with updates, Psych Formula motion correction.

Motion: To approve August Minutes with suggested edits

Made by: Jamie Hayes

Seconded by: Amy Pluym

Votes:

Anne Broskoff: Yes

Cassie Sassenberg: Yes

Chris Sammon: Did Not Vote

Phil Claussen: Yes

Megan Thomas: Yes

Angie Obermiller: Did Not Vote

Chera Sevcik: NA

Klea Rettman: NA

Katy Goldschmidt: Did Not Vote

Suzi Nerison: Yes

Amy Pluym: Yes

Jamie Hayes: Yes

Anna Garbers: Did Not Vote

Outcome: Motion Passed

Approval of the Agenda*

Addition of funding request.

Motion: to Approve the Agenda

Made by: Anne Broskoff

Seconded by: Jamie Hayes

Votes:

Anne Broskoff: Yes

Cassie Sassenberg: Yes

Chris Sammon: Did Not Vote

Phil Claussen: Yes

Megan Thomas: Yes

Angie Obermiller: Did Not Vote

Chera Sevcik: NA

Klea Rettman: NA

Katy Goldschmidt: Did Not Vote

Suzi Nerison: Yes

Amy Pluym: Yes

Jamie Hayes: Yes

Anna Garbers: Did Not Vote

Outcome: Motion Passed

Public Comments (Two Minutes)

No public present

Reports

Report of the SCCBI Manager- Ricki

AMHI coord workgroup, there will be a meeting this coming Tuesday

Budget revision request - need an updated work plan, Ricki will make the edits and push it over.

Issue with IT and being locked out of files, Phil and Ricki are working through that.

Financial - Ricki

- Vendor reports for August*

Q2 was included in report.

Horizon Homes has been reporting regularly which helps to keep tabs on that.

Expenses that say “crisis” mental center manager that goes to crisis.

Rice County - Fernbrook sent Q2 and Q1 invoices as they don’t think they were paid for Q1. It was determined Q1 invoice was not sent in the first place. That is why there are two invoices for Fernbrook.

Motion: to approve vendor reports

Made by: Jamie Hayes

Seconded by: Cassie Sassenberg

Votes:

Anne Broskoff: Yes	Cassie Sassenberg: Yes	Chris Sammon: Abstain
Phil Claussen: Yes	Megan Thomas: Yes	Angie Obermiller: Did Not Vote
Chera Sevcik: NA	Klea Rettman: Yes	Katy Goldschmidt: Did Not Vote
Suzi Nerison: Yes	Amy Pluym: Yes	
Jamie Hayes: Yes	Anna Garbers: Did Not Vote	

Outcome: Motion Passed

Committee- Ricki/Suzi/Julie

- RMT- August and September reports

At the September meeting a decision was made to standardize the needs assessment. Should soon have a document to bring to board for approval.

- Supervisor-August (No September Meeting due to Stakeholders)

Ricki provided overview of the Stakeholders meeting

- SET- August (No September Meeting due to Stakeholders)

- Children’s Cabinet

Tina did a presentation on mobile crisis, discussed stabilization, she will continue to stay involved in that.

They are working on two goals a CTSS project and an education project.

U of M leadership is interested in expanding concept of consultation.

- Executive-

Charged with looking at psych formula, was tabled for today.

RFP for Children's Crisis, no responses.

Budget change, already discussed.

Stakeholders, already discussed.

2026 planning for a chair position.

Approval of Committee Reports*

Motion: to approve committee reports

Made by: Klea Rettman

Seconded by: Anne Broskoff

Votes:

Anne Broskoff: Yes

Cassie Sassenberg: Yes

Chris Sammon: Abstain

Phil Claussen: Yes

Megan Thomas: Yes

Angie Obermiller: Did Not Vote

Chera Sevcik: NA

Klea Rettman: Yes

Katy Goldschmidt: Did Not Vote

Suzi Nerison: Yes

Amy Pluym: Yes

Jamie Hayes: Yes

Anna Garbers: Did Not Vote

Outcome: Motion Passed

Agenda Items-

- Psych Formula*

There was concern with the rate increase and if both mental health centers were comfortable with allocation amount, which they were. Actual line item amount did not change, just shift of who's getting what.

Contracts for both centers have been drafted, can we get those approved and executed.

More discussion on increase in the formula.

Suggestion to bring Liz Zernechel now to start learning the formula as she will eventually be taking over for Tracey.

Motion: to approve Psych Formula

Made by: Klea Rettman

Seconded by: Megan Thomas

Votes:

Anne Broskoff: Yes

Chera Sevcik: NA

Jamie Hayes: Yes

Phil Claussen: Yes

Suzi Nerison: Yes

Cassie Sassenberg: Yes

Megan Thomas: Yes

Anna Garbers: Did Not Vote

Katy Goldschmidt: Did Not Vote

Klea Rettman: Yes

Chris Sammon: Abstain

Amy Pluym: Yes

Angie Obermiller: Did Not Vote

Outcome: Motion Passed

o Psych Contracts

Freeborn county mental health psych contract.

Confirmation of signature page.

Motion: to approve Freeborn Mental Health Center Psych Contract

Made by: Amy Pluym

Seconded by: Jamie Hayes

Votes:

Anne Broskoff: Yes

Cassie Sassenberg: Yes

Chris Sammon: Abstain

Phil Claussen: Yes

Megan Thomas: Yes

Angie Obermiller: Did Not Vote

Chera Sevcik: NA

Klea Rettman: Yes

Katy Goldschmidt: Did Not Vote

Suzi Nerison: Yes

Amy Pluym: Yes

Jamie Hayes: Yes

Anna Garbers: Did Not Vote

Outcome: Motion Passed

Blue Earth County Mental Health Psych Contract.

Confirmation of signature page.

Motion: to approve Blue Earth Mental Health Center Psych Contract

Made by: Anne Broskoff

Seconded by: Cassie Sassenberg

Votes:

Anne Broskoff: Yes

Cassie Sassenberg: Yes

Chris Sammon: Abstain

Phil Claussen: Yes

Megan Thomas: Yes

Angie Obermiller: Did Not Vote

Chera Sevcik: NA

Klea Rettman: Yes

Katy Goldschmidt: Did Not Vote

Suzi Nerison: Yes

Amy Pluym: Yes

Jamie Hayes: Yes

Anna Garbers: Did Not Vote

Outcome: Motion Passed

• Friendship House Request*

Request from Friendship House for green house materials with a summary of what the materials would be covering. Megan ok'd the request to come through. In our AMHI contract there is language regarding capital expenses. Does this request fall into that category? Discussion on this topic. Are there any other requests that may take priority over this one and how much funding is left? At next budget meeting it should be determined how much there is left.

Motion: to approve request for funds from Friendship House

Made by: Jamie Hayes

Seconded by: Anna Garbers

Votes:

Anne Broskoff: Yes

Cassie Sassenberg: Yes

Chris Sammon: Abstain

Phil Claussen: Yes

Megan Thomas: Yes

Angie Obermiller: Did Not Vote

Chera Sevcik: NA

Klea Rettman: Yes

Katy Goldschmidt: Did Not Vote

Suzi Nerison: Yes

Amy Pluym: Yes

Jamie Hayes: Yes

Anna Garbers: Yes

Outcome: Motion Passed

Le Sueur County has new Consumer Rep and Supervisor. Supervisor asked for a rule book and poster cheat sheet to become more comfortable with those rules. This could be a good option for clubhouses across the region. There is also a training offered by the U of M extension office.

Motion: to approve \$200 for purchase of Roberts Rules book and poster for all clubhouses and poster for RMT.

Made by: Amy Pluym

Seconded by: Phil Claussen

Votes:

Anne Broskoff: Yes

Cassie Sassenberg: Yes

Chris Sammon: Abstain

Phil Claussen: Yes

Megan Thomas: Yes

Angie Obermiller: Did Not Vote

Chera Sevcik: NA

Klea Rettman: Yes

Katy Goldschmidt: Did Not Vote

Suzi Nerison: Yes

Amy Pluym: Yes

Jamie Hayes: Yes

Anna Garbers: Yes

Outcome: Motion Passed

- Children's Crisis RFP*

As there were no responses it was decided that the initial group would meet to develop a list of targeted reach outs. Will also use sites such as Linked In to search outside of the state for candidates. If this yields no results it will be brought back to the group to decide if they want to close the project. Liza will update the RFP to remove deadline.

- Basecamp Invoice*

Due Oct 16th, \$3,588.00. Ricki cannot determine where to code it. Discussion on opening it up to consumers, it could possibly replace the SCCBI website. A couple of counties believe their coordinators may be interested in managing that.

Motion: to approve to move expense of Basecamp to Brass Code 402 with the intent to use for clubhouse communication and consumer participation

Made by: Cassie Sassenberg

Seconded by: Phil Claussen

Votes:

Anne Broskoff: Yes

Cassie Sassenberg: Yes

Chris Sammon: Abstain

Phil Claussen: Yes

Megan Thomas: Yes

Angie Obermiller: Did Not Vote

Chera Sevcik: NA

Klea Rettman: Yes

Katy Goldschmidt: Did Not Vote

Suzi Nerison: Yes

Amy Pluym: Yes

Jamie Hayes: Yes

Anna Garbers: Yes

Outcome: Motion Passed

- Contingency Plan*

All edits from the last meeting were made and reviewed by board members prior to this meeting. Short review of changes made.

Motion: to adopt contingency plan

Made by: Jamie Hayes

Seconded by: Amy Pluym

Votes:

Anne Broskoff: Yes

Cassie Sassenberg: Yes

Chris Sammon: Abstain

Phil Claussen: Yes

Megan Thomas: Yes

Angie Obermiller: Did Not Vote

Chera Sevcik: NA

Klea Rettman: Yes

Katy Goldschmidt: Did Not Vote

Suzi Nerison: Yes

Amy Pluym: Yes

Jamie Hayes: Yes

Anna Garbers: Yes

Outcome: Motion Passed

- Website Updates

Ricki spoke with Jessie regarding hosting an SCCBI page on BEC website and received a hard no due to issues with color schemes and logos that would need to be approved by the board. Not sure if other counties would run into that same issue with their board or if they even have the capacity to support that.

Steve at Bevcomm is providing information to Ricki regarding a consultant for ADA compliance that they use. The program automatically checks the pages every so often for compliance and provides an ADA statement. Bevcomm is negotiating terms for SCCBI. Once Ricki has the estimate for that she will bring it forward. If they do go Basecamp route, clubhouse pages could be removed from there and that would help the quote. In the meantime, Ricki will add a statement to the website regarding ongoing efforts for ADA compliance.

Other Items

Suzi is formally gathering names for officers to vote on in November

Adjourn

Adjourned at 9:50am.

Choose an item.