

South Central Community Based Initiative Joint Powers Board Meeting Minutes

10/17/2025

Location: Martin County Human Services, Fairmont, MN

Attendance

Voting:

- | | |
|--|--|
| ☒ Anne Broskoff, Brown County | ☒ Cassie Sassenberg, Nicollet County |
| ☒ Phil Claussen, Blue Earth County | ☒ Megan Thomas, Rice County |
| ☐ Chera Sevcik, Faribault/Martin County | ☒ Klea Rettman, Sibley County |
| ☒ Suzi Nerison, Freeborn County | ☒ Amy Pluym, Watonwan County |
| ☒ Jamie Hayes, Le Sueur County | |

Non-voting:

- | | |
|--|--|
| ☒ Anna Garbers, Faribault/Martin County (Delegate) | ☒ Katy Goldschmidt, Watonwan County (Delegate) |
| ☒ Chris Sammon, Rice County (Delegate) | ☐ RMT Representative: |
| ☒ Keith "KC" Howard, Consumer Representative | ☐ Children's Cabinet Representative: Click or tap here to enter text. |
| ☒ Ricki Pribyl, Regional Manager | |
| ☐ Angie Obermiller, Nicollet County (Delegate) | |

Others present: Liza Osborn, Blue Earth County

Attendance Notes: Click or tap here to enter text.

Agenda and notes

Roll Call

Minutes

- Approval of September Meeting Minutes * 

Approval of the Agenda*

Public Comments (Two Minutes)

Reports

Clubhouse Committee Report- Katy G.

Report of the SCCBI Manager- Ricki

Financial - Ricki

- Vendor reports for September* 

Committee- Ricki/Suzi/Julie

- RMT- October report 
- Supervisor-October report 
- SET- October report 
- Children's Cabinet- September Report 
- Executive- Did not Meet

Approval of Committee Reports*

Agenda Items-

- Children's Crisis Residential* 
 - o Reports
- Zoom Licenses 
- Eide Bailly Contract* 
- Contract Addendums for additional funding*
- Psych Contract for RAP at CC*
- Website Updates 
- SCCBI Conference- Jamie
- Data and Reporting discussion
- Nominations for Chair and Co-Chair 2026-2027
- Needs Assessment Template for AMHI Contract 

Other Items

Adjourn

Approval of September Meeting Minutes *

Motion: Approval of September Meeting Minutes, with correction to remove Amy Haas and add Keith Howard as the Consumer Representative

Made by: Amy Pluym

Seconded by: Megan Thomas

Votes:

Anne Broskoff: Yes

Cassie Sassenberg: Yes

Chris Sammon: Did Not
Vote

Phil Claussen: Yes

Megan Thomas: Yes

Angie Obermiller: Did Not
Vote

Chera Sevcik: NA

Klea Rettman: Yes

Suzi Nerison: Yes

Amy Pluym: Yes

Katy Goldschmidt: Did
Not Vote

Jamie Hayes: Yes

Anna Garbers: Yes

Outcome: Motion Passed

Approval of the Agenda*

Cassie requested addition to Agenda - Discussion of supervision of BEC employees by SCCBI regional manager.

Motion: Approval of the Agenda, with addition

Made by: Anne Broskoff

Seconded by: Klea Rettman

Votes:

Anne Broskoff: Yes

Cassie Sassenberg: Yes

Chris Sammon: Did Not
Vote

Phil Claussen: Yes

Megan Thomas: Yes

Angie Obermiller: Did Not
Vote

Chera Sevcik: NA

Klea Rettman: Yes

Suzi Nerison: Yes

Amy Pluym: Yes

Katy Goldschmidt: Did
Not Vote

Jamie Hayes: Yes

Anna Garbers: Yes

Outcome: Motion Passed

Public Comments (Two Minutes)

No public present

Reports

Clubhouse Committee Report- Katy G.

Discussion of recent 10 county planning activities meeting. Discussion with JPB resulted in a decision for Regional Manager to attend these meetings. Adult Mental Health Supervisors will attend on a rotating schedule.

Report of the SCCBI Manager- Ricki

Open for discussion, highlights of the report by Ricki.

Discussed Stakeholders Meeting

Discussed Children's Crisis RFP – Ricki to set up accounts and post on Indeed and Linked In, approved

Motion: JPB is asking Regional Manager to create LinkedIn and Indeed accounts under the SCCBI for the purpose of posting the Children's Crisis RFP and authorizing the use of funds already donated to the Initiative for costs associated with this.

Made by: Megan Thomas

Seconded by: Cassie Sassenberg

Votes:

Anne Broskoff: Yes

Phil Claussen:
Yes

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: Yes

Cassie

Sassenberg: Yes

Megan Thomas:
Yes

Klea Rettman: Yes

Amy Pluym: Yes

Anna Garbers: Yes

Chris Sammon:
Did Not Vote

Angie Obermiller:
Did Not Vote

Katy Goldschmidt:
Did Not Vote

Outcome: Motion Passed

Financial - Ricki

- Vendor reports for September* 

Nothing unusual on Vendor reports.

Motion: To approve vendor reports

Made by: Amy Pluym

Seconded by: Anne Broskoff

Votes:

Anne Broskoff: Yes

Phil Claussen:
Yes

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: Yes

Cassie

Sassenberg: Yes

Megan Thomas:
Yes

Klea Rettman: Yes

Amy Pluym: Yes

Anna Garbers: Yes

Chris Sammon:
Did Not Vote

Angie Obermiller:
Did Not Vote

Katy Goldschmidt:
Did Not Vote

Outcome: Motion Passed

Committee- Ricki/Suzi/Julie

- RMT- October report 

- Discussion on Jim from RMT passing away, waiting to fill that role until 2026.
- Discussion on flex funds.
- Discussed the drafted needs assessment to be brought to board.
- Supervisor-October report 
 - Went over all forms to be updated and approved, reviewed stipends process.
- SET- October report 
 - Continue to move forward with the recovery panel.
- Children's Cabinet- September Report 
 - Consult services for psychiatry with Dr Lewis discussed, survey to provide feedback and to discuss if any adjustments are needed.
- Executive- Did not Meet

Motion: to approve Committee reports

Made by: Jamie Hayes

Seconded by: Cassie Sassenberg

Votes:

Anne Broskoff: Yes

Phil Claussen:
Yes

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: Yes

Cassie

Sassenberg: Yes

Megan Thomas:
Yes

Klea Rettman: Yes

Amy Pluym: Yes

Anna Garbers: Yes

Chris Sammon:
Did Not Vote

Angie Obermiller:
Did Not Vote

Katy Goldschmidt:
Did Not Vote

Outcome: Motion Passed

Agenda Items-

• Children's Crisis Residential*

○ Reports

Mid-year report due to Brown county. Provided update on where funding is at. Gather information regarding possibility of billing Liza's time creating RFP to the Northfield Hospital grant so those funds are used by the deadline. Discuss again in November.

• Zoom Licenses

Discussed if they are still active, do we still need all the licenses listed. Ricki requested new quote regarding licenses. In November, a decision will be needed regarding how to move forward as renewal is due early December. Counties will revisit own usage and report to Ricki regarding need.

• Eide Bailly Contract*

Changed their system a little bit requiring new agreement to be signed. May be a slight increase in cost due to the additional services we are requesting from them.

Motion: to approve Master of Services agreement to be signed

Made by: Jamie Hayes

Seconded by: Megan Thomas

Votes:

Anne Broskoff: Yes

Cassie Sassenberg: Yes

Chris Sammon: Did Not Vote

Phil Claussen: Yes

Megan Thomas: Yes

Angie Obermiller: Did Not Vote

Chera Sevcik: NA

Klea Rettman: Yes

Katy Goldschmidt: Did Not Vote

Suzi Nerison: Yes

Amy Pluym: Yes

Jamie Hayes: Yes

Anna Garbers: Yes

Outcome: Motion Passed

- Contract Addendums for additional funding*

A couple of additional costs were recently approved. There was discussion on where to allocate those costs and if contract addendums are required. Ricki will double check, but understanding is that a contract is not needed. If they are needed Ricki will draft those.

- Psych Contract for RAP at CC*

Discussion and request for more information before deciding on how to move forward.

- Website Updates

No specific answers yet – Steve Dalton is still trying to negotiate prices down. Information on services provided to group. For now, all content has been scaled back.

- SCCBI Conference- Jamie

Is it in the budget for next year? Are we going to have it or move it out of the budget? Part of bigger conversation of priorities.

- Data and Reporting discussion

Came up in RMT and just looking for confirmation on the data. Special studies are not required as of the end of the current grant cycle. Outcome reporting - Olmstead is meeting to determine – no official change yet. Discussion on what information to collect in the meantime.

- Nominations for Chair and Co-Chair 2026-2027

Chair: Amy Pluym nominates Jamie Hayes seconded by Megan Thomas.

Vice Chair: Megan Thomas nominates Amy Pluym, seconded by Jamie Hayes.

- Needs Assessment Template for AMHI Contract

Discussion on whether this should be a formal document or do we let the supervisors use it as a guide. It makes sense to have it be a formal document for ease of use of data. Do we need to formalize as an SCCBI document for the next grant cycle.

Motion: Utilize proposed needs assessment for reporting and that initial ones be completed and reported by March 31, 2026 to Ricki.

Made by: Amy Pluym

Seconded by: Anne Broskoff

Votes:

Anne Broskoff: Yes

Phil Claussen: Yes

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: Yes

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Anna Garbers: Yes

Chris Sammon: Did Not
Vote

Angie Obermiller: Did Not
Vote

Katy Goldschmidt: Did
Not Vote

Outcome: Motion Passed

Other Items

* Supervision of BEC employees by Regional Manager added by Cassie

Discussion on supervision of support staff, their roles, and the supervisory time involved. Broader conversation about the Regional Manager position and its responsibilities. Consideration of whether it would be more transparent for certain staff to bill time directly to SCCBI rather than utilizing the Regional Manager for administrative tasks. Questions were raised about the implications of having the Regional Manager embedded within a county. Discussion on potential alternative hosting locations if the Regional Manager were not based at BEC. Agreement to maintain current operations temporarily to avoid reactive decisions. Acknowledgment that operational questions need a clear forum for resolution. Emphasis on the importance of clearly defining the Regional Manager role. Decision made to schedule a dedicated meeting focused solely on defining the Regional Manager role.

Adjourn

Motion: Motion to Adjourn

Made by: Megan Thomas

Seconded by: Klea Rettman

Votes:

Anne Broskoff: Yes

Phil Claussen: Yes

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: Yes

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Anna Garbers: Yes

Chris Sammon: Did Not
Vote

Angie Obermiller: Did Not
Vote

Katy Goldschmidt: Did
Not Vote

Outcome: Motion Passed

