

South Central Community Based Initiative Joint Powers Board Meeting Minutes

3/21/2025

Location: Blue Earth County Government Center

Attendance

Voting:

- | | |
|---|--|
| ☒ Anne Broskoff, Brown County | ☒ Cassie Sassenberg, Nicollet County |
| ☐ Phil Claussen, Blue Earth County | ☒ Megan Thomas, Rice County |
| ☐ Chera Sevcik, Faribault/Martin County | ☒ Klea Rettman, Sibley County |
| ☒ Suzi Nerison, Freeborn County | ☒ Amy Pluym, Watonwan County |
| ☒ Jamie Hayes, Le Sueur County | |

Non-voting:

- | | |
|--|--|
| ☒ Angela Youngerberg, Blue Earth County (Delegate) | ☐ Angie Obermiller, Nicollet County (Delegate) |
| ☐ Anna Garbers, Faribault/Martin County (Delegate) | ☐ Katy Goldschmidt, Watonwan County (Delegate) |
| ☒ Chris Sammon, Rice County (Delegate) | ☐ RMT Representative: Click or tap here to enter text. |
| ☐ Amy Haas, Consumer Representative | ☐ Children's Cabinet Representative: Click or tap here to enter text. |
| ☐ Ricki Pribyl, Regional Manager | |

Others present: Matt Freeman and Liza Osborn

Attendance Notes: Ricki Pribyl was not present.

If voting members attended virtually from open location, the name and address should be documented in notes.

If a voting member is attending virtually from a closed location, name and reason for closed location should be documented in notes.

Agenda and notes

Roll Call

Minutes

- Approval of February Meeting Minutes * 

Approval of the Agenda*

Public Comments (Two Minutes)

Horizon Homes- Provider update

Reports

Financial - Ricki

- Vendor reports for February* 

Committee- Amy/Ricki/Suzi

- RMT- 
- Children's Cabinet 
- SET- 
- Executive- 

Approval of Committee Reports*

Report of the SCCBI Manager- Ricki

- DHS Appropriation Contract
- All Contract Updates
- Changes to contracts for 501c(3) contracts
- MCIT Survey
- Opioid Response Applications/Children's Crisis Funding Update
- Duck Cup Donation

Agenda Items-

- Changes to JPB Meeting Structure* 
- Ready Responder Contract* 
- Consumer Rep resignation- discussion of role and leave timelines* 
- Eide Bailly Report* 
- Children's Crisis Residential* 
- Stipends for 10 County Planning activities* 

Other Items

Adjourn

Motion: Approve February minutes

Made by: Anne Broskoff

Seconded by: Jamie Hayes

Votes:

Anne Broskoff: Yes

Cassie Sassenberg: Yes

Anna Garbers: Did Not Vote

Phil Claussen: NA

Megan Thomas: Yes

Chris Sammon: Yes

Chera Sevcik: NA

Klea Rettman: Yes

Angie Obermiller: Did Not Vote

Suzi Nerison: Yes

Amy Pluym: Yes

Katy Goldschmidt: Did Not Vote

Jamie Hayes: Yes

Angela Youngerberg: Yes

Outcome: Motion Passed

Motion: Approve Agenda - add to agenda: Behavioral Health E-Memo (Angie), AMHI Statewide Meeting (Jamie) to end

Made by: Jamie Hayes

Seconded by: Megan Thomas

Votes:

Anne Broskoff: Yes

Megan Thomas: Yes

Chris Sammon: Did Not Vote

Phil Claussen: NA

Klea Rettman: Yes

Angie Obermiller: Did Not Vote

Chera Sevcik: NA

Amy Pluym: Yes

Katy Goldschmidt: Did Not Vote

Suzi Nerison: Yes

Angela Youngerberg: Did Not Vote

Jamie Hayes: Yes

Anna Garbers: Yes

Cassie Sassenberg: Yes

Outcome: Motion Passed

Horizon Homes:

Tina Olson, Jodi Mundt and Tim Pribyl were in attendance. Tina and Jodi provided Board with overview of January and February stats. There was discussion on how the Board could continue to support the Mobile Crisis team. Horizon Homes indicated referrals are appreciated. Overview of satellite locations and new Mayo ED location. An update on the app was given, progress is good.

Financial Report (Vendor report):

Ricki is now meeting monthly with fiscal hosts to ease end of year workflows. There will need to be a conversation between the fiscal hosts and Horizon Homes to fix language and reporting gaps. Various uncommon vendor payments were explained and discussed. Question on Mobile Crisis Unit contract: we are now billed monthly however there is no February invoice. Angie will follow up with Ricki on this matter.

Motion: Approve vendor report

Made by: Jamie Hayes

Seconded by: Amy Pluym

Votes:

Anne Broskoff: Yes	Cassie Sassenberg: Yes	Anna Garbers: Did Not Vote
Phil Claussen: NA	Megan Thomas: Yes	Chris Sammon: Did Not Vote
Chera Sevcik: NA	Klea Rettman: Yes	Angie Obermiller: Did Not Vote
Suzi Nerison: Yes	Amy Pluym: Yes	Katy Goldschmidt: Did Not Vote
Jamie Hayes: Yes	Angela Youngerberg: Yes	

Outcome: Motion Passed

Committee Report:

RMT

Discussion regarding open RMT Chair. RMT seeking clarification from JPB on that role's responsibilities. Board confirms they are setting the agenda, chairing the meetings and participating in sub committees as they feel comfortable. Suggestion of splitting duties – one person to chair the meeting and one person to attend JPB. JPB would be comfortable with rotating schedule. Per bylaws the RMT Chair and JPB participant does not need to be the same person. It was decided to delegate the responsibility of picking JPB participants to RMT. They will provide a schedule to JPB, JPB will designate time in board meeting to that participant. Participant does not need to stay for the entirety of the meeting but can if they wish to.

Discussion on consumer rep burn out. Suggestion to RMT that participant orientation should include direction to the participant to discuss process for taking a short leave from RMT duties with their local county. County will decide appropriate length of leave and will issue a memo notifying RMT of the participant's leave of absence.

Discussion on the 10 County Activity Planning stipends. It was decided that JPB could make this an official committee, regulating how all stipends are paid.

Motion: Establish the 10 county activity planning committee as a formal committee under the SCCBI, allowing one per diem per county per consumer representative.

Made by: Jamie Hayes

Seconded by: Cassie Sassenberg

Votes:

Anne Broskoff: NA	Cassie Sassenberg: Yes	Anna Garbers: Did Not Vote
Phil Claussen: NA	Megan Thomas: Yes	Chris Sammon: Did Not Vote
Chera Sevcik: NA	Klea Rettman: Yes	Angie Obermiller: Did Not Vote
Suzi Nerison: Yes	Amy Pluym: Yes	Katy Goldschmidt: Did Not Vote
Jamie Hayes: Yes	Angela Youngerberg: Yes	

Outcome: Motion Passed

Budgets are being handled differently by Fiscal and Mental Health supervisors. Ricki wanted to pause on this issue as she believes it needs to come from JPB, she doesn't want to dictate how each county operates. How it comes to Ricki needs to be consistent but how it's done at the local level can vary.

Discussion on how different counties use Brass codes. Ricki to work with Anna on making this a topic for fiscal work session. With instruction from Ricki and Tracey about how they would like to receive the reports. Determine best practices and demonstration of how quarterlies go into our reporting.

Updates on commitments and Mayo Clinic Health Systems, no one knows what to do about it.

Children's Cabinet

No action items in follow up from cabinet meeting.

SET

No action points.

Executive

Two points of discussion, both on the agenda for later in the meeting: Children's Crisis Services Workgroup and formalizing JPB meetings.

Motion: Motion to approve committee reports

Made by: Jamie Hayes

Seconded by: Amy Pluym

Votes:

Anne Broskoff: NA	Cassie Sassenberg: Yes	Anna Garbers: Did Not Vote
Phil Claussen: NA	Megan Thomas: Yes	Chris Sammon: Did Not Vote
Chera Sevcik: NA	Klea Rettman: Yes	Angie Obermiller: Did Not Vote
Suzi Nerison: Yes	Amy Pluym: Yes	Katy Goldschmidt: Did Not Vote
Jamie Hayes: Yes	Angela Youngerberg: Yes	

Outcome: Motion Passed

Regional Manager's Notes

DHS appropriation contract – fully executed as of 3/17/25.

Horizon Homes Contract – Is now being sent. Language was cleaned up and all counties have signed except for one. That county is working on completing that.

Meeting with two counties and 501 c 3 Clubhouses – Issues with dispersal of funds. Working on cleaning up those contracts and possibly amending those contracts prior to 2026.

Risk Assessment from MCIT – no findings.

Duck Cup Memorial donation for prizes for stakeholders meeting – discussion on sending Thank You cards for that.

AMHI assurances required for grant funding – some items may be better as stand alone documents. Ricki is working with another AMHI coordinator, learning from each other.

Ricki has been involved with a behavioral health committee related to various legislation. Specifically, one that involves the broadening of the definition of mental illness.

Discussion on JPB meeting location change, billing Liza and Tacie's time to SCCBI, working towards starting meetings on time and keeping them more formal. Updates to timeline of receiving previous meeting minutes and agenda and packet for next meeting. No motion needed for this. Ricki will need to update by laws, provide to other members 14 days before the next meeting to be voted on then.

Discussion on the Ready Responder app that the Mobile Crisis Center will begin using soon. Agreed that since this was an investment and would be beneficial across all the counties it would be nice if this was operational soon. The contract is for 1 year and 1 month to align it on a quarterly basis. Total is \$10,800 and is included in the budget. There was the request to receive consistent reporting on the app from the Mobile team.

Motion: Motion to approve CA RICE LLC Ready Responder Contract for March 1, 2025, to March 31, 2026.

Made by: Jamie Hayes

Seconded by: Cassie Sassenberg

Votes:

Anne Broskoff: NA	Cassie Sassenberg: Yes	Anna Garbers: Did Not Vote
Phil Claussen: NA	Megan Thomas: Yes	Chris Sammon: Did Not Vote
Chera Sevcik: NA	Klea Rettman: Yes	Angie Obermiller: Did Not Vote
Suzi Nerison: Yes	Amy Pluym: Yes	Katy Goldschmidt: Did Not Vote
Jamie Hayes: Yes	Angela Youngerberg: Yes	

Outcome: Motion Passed

Discussion of Eide Bailey report, is there a more detailed report or just the one that is presented to the Board? No one was sure.

Motion: Accept Eide Bailey report

Made by: Jamie Hayes

Seconded by: Amy Pluym

Votes:

Anne Broskoff: NA	Cassie Sassenberg: Yes	Anna Garbers: Did Not Vote
Phil Claussen: NA	Megan Thomas: Yes	Chris Sammon: Did Not Vote
Chera Sevcik: NA	Klea Rettman: Yes	Angie Obermiller: Did Not Vote
Suzi Nerison: Yes	Amy Pluym: Yes	Katy Goldschmidt: Did Not Vote
Jamie Hayes: Yes	Angela Youngerberg: Yes	

Outcome: Motion Passed

Discussion regarding the need for a workgroup to be formed for Children's Crisis Services. Any county that did not respond to survey let Ricki know who was appointed from your county to the workgroup. Discussion of grants/funding applied for. Ricki can put forth the request from SCCBI.

Motion: Establish a workgroup for Children's Crisis Residential Project Consultant Workgroup

Made by: Jamie Hayes

Seconded by: Megan Thomas

Votes:

Anne Broskoff: NA	Cassie Sassenberg: Yes	Anna Garbers: No Vote
Phil Claussen: NA	Megan Thomas: Yes	Chris Sammon: Did Not Vote
Chera Sevcik: NA	Klea Rettman: Yes	Angie Obermiller: Did Not Vote
Suzi Nerison: Yes	Amy Pluym: Yes	Katy Goldschmidt: Did Not Vote
Jamie Hayes: Yes	Angela Youngerberg: Yes	

Outcome: Motion Passed

Discussion of Behavioral E-Memo – Children's Residential Crisis and Clubhouse Community based model.

Discussion of MHIS data.

Discussion of the AMHI Statewide meeting and using funds for uncompensated or underinsured individuals.

Motion: Motion to adjourn meeting.

Made by: Anne Broskoff

Seconded by: Angela Youngerberg

Votes:

Anne Broskoff: Yes

Phil Claussen: NA

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: Yes

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Angela Youngerberg: Yes

Anna Garbers: No Vote

Chris Sammon: No

Angie Obermiller: No

Katy Goldschmidt: No

Outcome: Motion Passed

Action Items:

Is there a February invoice from the Mobile Crisis Unit

Brass Codes – make this a topic for fiscal work session

Send a thank you card to Duck Cup for their donation

Update bylaws to reflect changes to JPB meetings