South Central Community Based Initiative

Joint Powers Board Meeting Minutes

4/18/2025

Location: Blue Earth County Government Center

Attendance

Voting:

☐Anne Broskoff, Brown County

☒Phil Claussen, Blue Earth County

☐Chera Sevcik, Faribault/Martin County

☒Suzi Nerison, Freeborn County

☐Jamie Hayes, Le Sueur County

☒Cassie Sassenberg, Nicollet County

☒Megan Thomas, Rice County

☒Klea Rettman, Sibley County

☒Amy Pluym, Watonwan County

Non-voting:

☒Angela Youngerberg, Blue Earth County (Delegate)

☒Anna Garbers, Faribault/Martin County (Delegate)

☐Chris Sammon, Rice County (Delegate)

☐Amy Haas, Consumer Representative

☒Ricki Pribyl, Regional Manager

☒Angie Obermiller, Nicollet County (Delegate)

☐Katy Goldschmidt, Watonwan County (Delegate)

☐RMT Representative:Click or tap here to enter text.

☐Children's Cabinet Representative: Click or tap here to enter text.

Others present: Keith "KC" Howard - RMT

Attendance Notes: Phil Claussen missed the first two motions, Angela Youngerberg voted in his place.

If voting members attended virtually from open location, the name and address should be documented in notes.

If a voting member is attending virtually from a closed location, name and reason for closed location should be documented in notes.

Agenda and notes

Roll Call

Minutes

- Approval of March Meeting Minutes *

Approval of the Agenda*

Public Comments (Two Minutes)

Reports

Report of the SCCBI Manager- Ricki

Financial - Ricki

- Vendor reports for March*

Committee- Ricki/Suzi/Julie

- RMT-
- Children's Cabinet
- SET- No Meeting
- Executive-

Approval of Committee Reports*

Agenda Items-

- By-Laws*
- RMT Representative*
- IRTS Uncompensated
- Brown County Agreement for Opioid Dollars
- Documents with SCCBI name on them
- Statewide AMHI Meeting
- Contract Assurances

Other Items

Adjourn

Discussion of March meeting notes.

Motion: Motion to approve March minutes.

Made by: Megan Thomas

Seconded by: Anna Garbers

Votes:

Anne Broskoff:NA	Cassie Sassenberg: Yes	Anna Garbers: Yes
Phil Claussen: NA	Megan Thomas: Yes	Chris Sammon: Did Not Vote
Chera Sevcik: NA	Klea Rettman: Yes	Angie Obermiller: Did Not Vote
Suzi Nerison: Yes	Amy Pluym: Yes	Katy Goldschmidt: Did Not Vote
Jamie Hayes: NA	Angela Youngerberg:Yes	

Outcome: Motion Passed

Discussion of April agenda.
Cassie makes an addition of AMHI and grant. Ricki adds info from follow-up IRTS meeting.

Motion: Motion to approve agenda.

Made by: Amy Pluym

Seconded by: Cassie Sassenberg

Votes:

Anne Broskoff:NA	Cassie Sassenberg: Yes	Anna Garbers: Yes
Phil Claussen: NA	Megan Thomas: Yes	Chris Sammon: Did Not Vote
Chera Sevcik: NA	Klea Rettman: Yes	Angie Obermiller: Did Not Vote
Suzi Nerison: Yes	Amy Pluym: Yes	Katy Goldschmidt: Did Not Vote
Jamie Hayes: NA	Angela Youngerberg:Yes	

Outcome: Motion Passed

Report of the SCCBI Manager.
All confirmed that they read the report ahead of time, an opportunity to ask questions.
Stakeholders – no change needed, seeing attendance come up for recovery stories.

USS 2.0 Roll out – Ricki states she is on the work group for MACSSA regarding licensing for mobile crisis and it's not going through legislation, asked what plan was. Their focus right now is on CCBH. Everything will remain as it is until they have the time to develop a new process.
Angie asks – Ready Responder app – can we have Horizon Homes give an update on the roll out quarterly?
Reconciliation on grants from Horizon Homes – we are not the only ones concerned about this. There seems to be disconnect in communication between us and Horizon Homes. Recommended that a 3rd party is brought in. Angie recommends Eide Bailey as we already have a good working relationship with them. A proposal will be brought to next month's meeting.

Financial Report.

No Discussion on vender reports.

Motion: Motion to approve Vendor Report.

Made by: Amy Pluym

Seconded by: Cassie Sassenberg

Votes:

Anne Broskoff:NA

Phil Claussen: Yes

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: NA

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Angela Youngerberg:Did Not Vote

Anna Garbers: Yes

Chris Sammon: Did Not Vote

Angie Obermiller: Did Not Vote

Katy Goldschmidt: Did Not Vote

Outcome: Motion Passed

Committee Report:
RMT:
Discussed funding and impact to our region was very minimal. Discussed the clarification made in March about roles and responsibilities. Dave Johnson will step into Chair Role, Vice Chair will need to be revisited at next meeting, KC Howard being added as consumer rep to JPB.
Spent time talking about uncompensated care and the impact this would have on everyone. Angie does have a meeting with the interim DHS commissioner on Tuesday and this is a topic that will be discussed.
Mental health education in schools, trying to create a more positive feeling around these as everything now is so bleak.

Children's Cabinet:
No one here from Children's Cabinet. Not much discussed at meeting. Two big projects are coming up. For Children's Crisis Consultation, we did get approved for $10,000 from Watonwan County, now up to $48,000 for that position.

SET (no meeting)

Executive:
Discussed what they knew about the cuts, Horzion Homes was not on that list.
Signed Brown County Opioid agreement.
IRTS uncompensated issue – asking RMT to draft guidelines.

Motion: Motion to approve committee report

Made by: Megan Thomas

Seconded by: Anna Garbers

Votes:

Anne Broskoff:No

Phil Claussen: Yes

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: NA

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Angela Youngerberg:Did Not Vote

Anna Garbers: Yes

Chris Sammon: Did Not Vote

Angie Obermiller: Did Not Vote

Katy Goldschmidt: Did Not Vote

Outcome: Motion Passed

Agenda Items:
By-laws:
Changes to timeline, location, order of business, location.

Motion: To approve changes to by laws.

Made by: Amy Pluym

Seconded by: Phil Claussen

Votes:

Anne Broskoff:NA

Phil Claussen: Yes

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: NA

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Angela Youngerberg:Did Not Vote

Anna Garbers: Yes

Chris Sammon: Did Not Vote

Angie Obermiller: Did Not Vote

Katy Goldschmidt: Did Not Vote

Outcome: Motion Passed

RMT Representative:

Discussion on role responsibilities.

Chair: Facilitate meetings, agenda, report on RMT to SET Committee, assisting with planning annual retreat, assisting with orientation of new members.

Advice from KC – spend more time with new members so they don't get lost in the shuffle and then attendance drops (Supervisor to work with Chair on this), them know ahead of time that you are not expected to understand everything because not all of it applies to you.

Vice Chair: assistance with annual retreat

JPB Rep: voice of RMT at JPB board and report back to RMT on topics important to the JPB, good to hear from a peer.

Put this into writing so people know what is expected of these roles.

Need clarification on stipend amounts for all of those positions.

Currently – JPB is $50 to attend, RMT $50, SET is $40 REP

The Chair is $250 higher because they are expected to work between meetings so this would pay for that person to have home internet.

Discussion on what stipends should be.

Chair has a more active role and with work to complete in-between meetings. JPB Rep more than a member role but no work in-between meetings. Vice chair elevated amount spread out during year, as they are expected to step into Chair role as needed.

KC for example: when he comes to JPB he gets $100, when he goes to RMT he gets $50, when he goes to SET he gets $40.

Create a one-pager that lays out how stipends are distributed.

Amend motion –vice chair $75 – Amy amended after motion and Cassie accepted amendment.

Motion: Motion to approve stipends – RMT chair $150, RMT vice chair $75, JPB Rep $100 effective today 4/18/25.

Made by: Amy Pluym

Seconded by: Cassie Sassenberg

Votes:

Anne Broskoff:NA

Phil Claussen: Yes

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: NA

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Angela Youngerberg:Did Not Vote

Anna Garbers: Yes

Chris Sammon: Did Not Vote

Angie Obermiller: Did Not Vote

Katy Goldschmidt: Did Not Vote

Outcome: Motion Passed

Motion: Motion to appoint KC as JPB Rep

Made by: Anna Garbers

Seconded by: Klea Rettman

Votes:

Anne Broskoff:NA

Phil Claussen: Yes

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: NA

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Angela Youngerberg:Did Not Vote

Anna Garbers: Yes

Chris Sammon: Did Not Vote

Angie Obermiller: Did Not Vote

Katy Goldschmidt: Did Not Vote

Outcome: Motion Passed

IRTS Uncompensated:

Discussed need of more than one person to approve.
Discussing the upcoming supervisors meeting, Ricki would like to go into that meeting with some suggestions. The plan is to standardize the process and educate all case managers, so all steps are completed before reaching out to Ricki. Two supervisors act as back up to Ricki. Suggested that there be a dollar amount or up to two weeks for the stop gap so client can get in right away. The case manager can use that time to try all other avenues. Document everything.
We need to decide for ourselves based on what our contracts and work plans say and roll with that until we are specifically told otherwise.
For it not to be the responsibility of one person we need to standardize things. What is the statewide plan? Can we use that as a basis for ours? Ricki had some documents not in the packet to aid this discussion.

Brown County Agreement for Opioid Dollars:

Grant agreement was approved through the Executive Committee and was discussed in the vendor report.

Documents with SCCBI name on them:

There are some documents that exist right now that are not currently in use by SCCBI and documents that were developed by others but not formalized by SCCBI but have SCCBI logos on them. Ricki wants all documents sent to her so that she can come up with a complete database of what is in use and what is not.

Statewide AMHI Meeting:

In packet – notes and slides from last AMHI meeting including Ricki's general concerns.
Would like to know who the authority is. Right now, we are being told to send our questions to Pam, but she does not have the authority to address our concerns.

Contract Assurances:

This is from our contract from DHS – Ricki couldn't find sufficient documentation.
Contingency planning – nothing documented, she didn't see a good example from other counties, created one as a starting point. Cassie is wondering if there is more context on contingency planning – like what kind of circumstances – is it funding related? That is a very complex issue.
Some of the continuity of operations plan would fit in here. Also, some of these are scattered about in contracts, by laws, mou's but not in one place.
Nondiscrimination policy – we have language in our contracts and by laws, just a statement about it but it's not sufficient. There is another piece of this from a cultural perspective and our policy needs to be more equitable. Maybe in this statement there is part about complaints and what the public could do in those situations.

Decision made to schedule a workgroup to draft documents.

AMHI and grant:
Cassie wondering about brass codes 403 adult client outreach now that they moved to a non-profit are they coding correctly. Confusion on staff being reclassified on form from 403 to 434 by fiscal staff. Ricki to follow up with fiscal staff on the origin of this conversation. Lots of discussion of budget vs actuals. Cassie is looking for contract amendment between AMHI and Nicollet County.

IRTS Statement of Need Request:
There was discussion about whether this was a regional topic or not. Discussion on providers asking counties to support them opening an IRTS facility. If they ask one and they say no, they can just move onto another county.

Motion: motion to adjourn

Made by: Cassie Sassenberg

Seconded by: Phil Claussen

Votes:

Anne Broskoff:NA

Phil Claussen: Yes

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: NA

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Angela Youngerberg:Did Not Vote

Anna Garbers: Yes

Chris Sammon: Did Not Vote

Angie Obermiller: Did Not Vote

Katy Goldschmidt: Did Not Vote

Outcome: Motion Passed

Next steps:

Contract Assurances Workgroup: Schedule work group to write contingency plan, nondiscrimination, other. Fiscal, executive group, Cassie said she would join.

Ricki to talk with finance at Nicollet County and Tracey to see what their conversation around brass codes was.

Cassie confirms with her fiscal team that they are coding to 403, they are changing to 434 and then doing a manual reconciliation. If that is the case, she wants an amendment to the contract so she can code under 403 and not have it changed on the back end.