

**SCCBI**  
**JOINT POWERS BOARD MEETING**  
February 16, 2018

Present: Kathy Werner, Angie Youngerberg, John Glisczinski, Phil Claussen, Brian Buhmann, Gloria Smith, Sue Rynda, Tom Henderson, Joan Tesdahl, Naomi Ochsendorf, Mark Shaw

Others Present: Jamie Grohman, Amy Haas, Teri Herder-Blahnik

The meeting was called to order

Introductions were made.

Approval of the Minutes: Brian Buhmann made a motion to approve the minutes of the January 19, 2018 JPB meeting. Phil Claussen seconded the motion. Motion passed.

Approval of Agenda: Joan Tesdahl motioned to approve the agenda. Kathy Werner seconded the motion. Motion passed.

Public Comment: There were no public comments, but Tom Henderson asked if the new meeting site has been posted. Jamie Grohman said the meeting location is posted on the website.

DHS Report: Gloria Smith reported the following.

- Surveys have been sent out for community involvement in choosing the new name for the recently combined mental health & chemical dependency department. They will now await the community response.
- Gloria has been given added responsibilities, so she may miss some meetings in the future.
- AMHI Meeting – They haven't made a decision about the Innovation Grant yet. She has no details about AMHI reform yet. They are contracting with Nancy Houlton. Concerned about reporting without purpose and cost shifting, Phil suggested they write a letter to DHS outlining our concerns. Gloria responded that a letter might get responses. Mark and Phil will work on a draft of the letter and, once approved, mail it to Chuck and copy Claire Wilson.
  
- Jamie brought up the Certified Peer Recovery Specialist trainings being held throughout the state. So far, there is little agency interest in the region to create CPS positions other than Horizon Homes, who already employs CPS staff. She suggested that perhaps Shelly White could be contacted to come and speak to providers about the Certified Peer Recovery Specialist program and what it is like to have CPS staff. We would like to send people to the training, but we need employers willing to hire them.
- Brian mentioned a meeting following the AMHI meeting concerning grant reporting. He suggested that we need to make sure we are in anticipation of 2020/2021 grant reporting requirements and that we need to determine the type of data tracking to include and a method of determining outcomes in order to show that services lead to fewer hospitalizations. Amy Haas mentioned that RMT receives annual clubhouse data reports which have some useful data that can be compiled for the region for future reporting to DHS.

RMT Report: Amy Haas reported that the RMT met on Thursday, February 8, 2018 for a planning retreat facilitated by Tom LaForce. Topics addressed during the meeting were

- How to be more effective
- Member Expectations
- RMT purpose

- Being a voice, speaking up and sharing
- Supporting peers
- Consensus building
- Staying focused on agenda topics and creating a “parking lot” for off-topic items that come up
- Sharing expertise
- Coming prepared to the meeting
- Participation in committees
- Seeking out and respecting all perspectives
- Educating new RMT members and assigning a peer mentor
- RMT will start sending Integrated Services their meeting notes

Jamie added that the retreat was helpful because newer members learned about the history of the RMT, understanding more about how and why it works. Defining their purpose has been difficult ever since the JPB was formed following the changes to the budgeting process. The retreat provided some good direction, and Jamie and Amy will meet soon to put the information together and develop a plan. They hope to restart the PEG meetings following future RMT meeting. Amy thanked the members of the JPB for approving the funds for facilitation services by Tom LaForce.

Vendor Report: Brian Buhmann moved to approve the vendor report. Sue Rynda seconded the motion. Motion passed.

#### Quarterly Budget Reports:

##### **AMHI**

Budget Report - Jamie pointed out a couple line items

- Conference – Using vendors absorbed the cost of offering free admission to HS staff
- Technology – Technology was overspent, and costs are increasing. We need to decide where to go from here. Machines are aging. Blossom Hill has ITV issues. Do we invest more money in ITV or look to spend more for video capabilities? Jamie has a breakdown of cost by site but no data of ITV utilization.
- Strategic Planning – Strategic planning came in over budget due to Eide Bailly and facilitation services by Tom LaForce.
- Staffing – There was underspending in staffing. Jamie followed up with counties that saw underspending, some of which was due to staff vacancies. She questioned whether unspent funds could be used to compensate areas of overspending or carried over to the next year. Blue Earth reported that they intend to fully spend their allocation.

Psychiatric Allocation Usage – Jamie provided a graph showing the utilization of psychiatric allocations by site. STMHC and BEC did not fully spend their 2017 allocations. The changes to the psych formula for 2018 should allow for full spending of the allocation.

##### **Crisis Appropriation**

Budget Report – The Crisis Grant was underspent. Funds do not flow over to the next year.

Quarterly Report – Jamie reported that crisis center census and acuity are increasing. There were 391 admissions in 2017, with 76 coming from non-SCCBI counties.

- Challenges – Discussion about the need to build a relationship with the local emergency department to better meet client needs. Angela Youngerberg is

currently working with Mayo Clinic Health System – Mankato to develop some sort of plan.

- Brown and Rice Counties report difficulty securing admissions for people at the crisis center. They are hoping for improvement with the change of leadership.
- Crisis Committee meeting are ready to be initiated per Executive Committee.
- Rapid Access to Psychiatry – Underspent in 2017 due to its initiating programming in October of 2017. The Crisis Committee can address getting the word out about rapid access to psychiatry to ensure that it is utilized to its fullest extent.

Mobile Crisis Services Grant: Mark Shaw provided a quarterly breakdown.

Contracts:

- Crisis Appropriation – Jamie reported that there is no contract yet. She received a request yesterday with recommendations for adjustments to the budget. She will call DHS on Tuesday to discuss the recommendations. Phil Claussen made a motion that upon receipt of the final version of the contract, if it is found to have no substantial changes, that the Chair be authorized to sign the contract. Sue Rynda seconded the motion. Motion passed.
- Crisis Grant – Tom Henderson moved to approve the mobile crisis grant with DHS. Brian Buhmann seconded the motion. Motion passed.

SCCBI-Based 2017 IRT Data Snapshot: Jamie provided graphs and data about admissions, discharges, and client legal status at the two IRT facilities in the SCCBI region. She pointed out that 20% of the clientele are under MICD commitment.

Eide Bailly Update: The draft report is done. The formal report will be ready to hand out at the next meeting.

Annual Performance Review: The Executive Committee will look into performance tools and then will line up a performance review for Jamie Grohman.

Meeting adjourned.

Respectfully submitted,  
Teri Herder-Blahnik, SCCBI Administrative Assistant