



Present: Mark Shaw, Angela Youngerberg, Tom Henderson, Kathy Werner, Brian Buhmann, Sue Rynda, John Glisczinski

Others Present: Amy Haas, Jamie Grohman, Teri Herder-Blahnik,

Mark Shaw called the meeting to order at 9:07 a.m.

Approval of Minutes: John Glisczinski moved to approve the minutes of the October 19, 2018 JPB meeting. Angie Youngerberg seconded. It was noted that the “Next JPB Meeting” date was incorrect. Motion carried to approve the October minutes with the date correction.

Approval of Agenda: Sue Rynda moved to approve the agenda. Tom Henderson seconded. Motion carried.

Public Comment: None

DHS Update: November DHS Updates were included in the meeting packet. Items of note:

- RFPs for Bonding funds for Regional Behavioral Health Crisis Centers are due December 14. The bonding bill includes \$30 million for supportive housing. \$7.7 million has already been awarded to two projects. There was some discussion about the need for supportive housing in our region.
- **MHIS Data** – Providers are to send emails to the MHIS email box at dhs.amhis@state.mn.us or call 651-431-2239.
- AMHI statewide meeting was on November 7th. Regional profiles will not be used for the legislative report.

RMT Report: Amy Haas reported on the November 5th RMT annual retreat. Directors not in attendance at the retreat were provided a copy of their county clubhouse report to review and return to Amy.

- Meg Moynihan, Senior Advisor at the MN Department of Agriculture, shared a PowerPoint presentation and spoke about her and her husband’s personal experience with stress and mental health challenges as dairy farmers - experiences which ultimately led to a shift in Meg’s role at the Dept. of Agriculture. Meg spoke about the different causes of stress in farming and their effects. She also shared information about several resources available to farmers.
- Angie Youngerberg gave the JPB report and presented on the Yellow Line Project.
- The priorities exercise was reviewed, and it was noted that priorities were similar among the survey groups.
- **Clubhouse Reports** – Many clubhouses saw an increase in memberships in 2018. Amy stated that clubhouses face a challenge of trying to find ways to continue providing the same level of service for an increasing number of members utilizing budget funding that remain the same.
- **2018 Accomplishments** - Several new RMT members; 7th Annual SCCBI Mental Health Conference hosted at MSU was bigger, better and more successful than ever; \$1,000 educational scholarships to clubhouses in lieu of the cancelled April Stakeholders’ Meeting were put to creative use by the clubhouses; The September 5th Stakeholders’ Meeting went over well; Provider Spotlights were added to the Integrated Services meetings, and attendance at meetings increased; The Crisis Committee was restructured; A two-day Person-Centered Thinking training was offered to County Case Managers and scheduled to take place on November 7&8; First year of data reporting and the formation of the Data committee; Formation of a housing workgroup; AMHI reform discussions; Expansion of regional telepresence; More in-depth understanding of jail diversion project
- **2019 Goals** - Continue to address technology needs within the region. Prioritize those needs that allow mental health services to be more accessible and efficient; Outreach and continued relationship building with DHS. With the change toward the competitive grant process, the RMT feels that the relationship with DHS needs to improve in the amount of information that is being received regarding this transition; Further establish the Data Committee, and find ways to communicate out meaningful personal stories;

Support of continued growth of mobile crisis, and support of CBC positions in counties that work in coordination with mobile crisis. Find ways to connect them with mental health community. Support the new crisis residential facility; Problem-solve the crisis line; Look at additional housing options that provide MH supports, such as GRH with Special Services.

- Amy was re-elected as RMT Chair. Jim Wood was re-elected RMT Vice-Chair.
- Workgroup assignments were made.
- SET Committee – The committee is looking at a new format for the Stakeholders’ meeting. Amy provided an update about the Stakeholder skit. The committee is exploring creating a video to share with lawmakers (city, county, state) and others that incorporates data and personal stories. The video could be one avenue by which the SCCBI will “tell our story.” The SET Committee will work in coordination with the Data Committee. On behalf of the SET Committee, Amy requested JPB direction and support before pursuing the endeavor any further as the project may entail considerable time and expense. The JPB indicated that they were in support of the SET Committee moving forward.

October Vendor Report: Sue Rynda moved to approve the October Vendor Report. Kathy Werner seconded. Motion carried.

2018 Quarter 3 Reports

- AMHI Budget – Jamie reported that flex funds are fully spent. She is communicating with counties regarding their flex spending. The Stakeholder/Networking line item is over budget due to the April Stakeholders’ meeting cancellation and subsequent \$1,000 educational grants awarded to clubhouses in lieu of the meeting. Administration is over budget due to the addition of Teri’s position.
- Crisis Appropriation – Jamie reported that we will be billed for the 3rd and 4th quarters in quarter 4.
- Psychiatric Allocation Status – Jamie reported that we have been billed for the full year, and that spending stayed on target. Psychiatry is 99.88% spent. Urgent Care is underspent at 62.75%.
- 2019 Psychiatric Formula Recommendation – Jamie reported that she had to change the psych formula to reflect additional funding for Urgent Care out of Crisis Appropriation. She also adjusted the FTEs to reflect staffing changing at two clinics. She increased the direct service percentage from 50% to 58%. Those changes resulted in a slot number increase overall from 9,922 to 10,665 (closer to actuals in 2018). Uncompensated care will increase slightly from \$72.67 to \$73.03.
- Mobile Crisis Services Grant – Jamie does not anticipate use of Rapid Access Psychiatry. Fiscal monitoring might not be used either.
- Mobile Crisis Utilization Report – The Mobile Crisis Utilization Report for July-September employed a new report format, looking at both screenings and assessments. Jamie clarified that the “Other” category refers to counties outside our regions, and “Unidentified” refers to contacts where people did not identify a county (typically information and referral calls). There were questions about whether staff are reporting county of financial responsibility or county from which the call/contact was made.

Regional Manager Updates

- Budget Underspending – There is no underspending in AMHI, but there may be overspending. Crisis Appropriation is \$109,000 underspent. Mobile Crisis is \$100,000 underspent. Jamie will work to get both grants down to zero by pulling crisis-related expenses out of AMHI and moving them to crisis, creating more room in AMHI and fulling spending crisis.
- Eide Bailly Fiscal Monitoring – Eide Bailly is currently looking at quarter 3 and has already started with the mental health centers. Crisis will be next. Monitoring may not be completed by the end of the year. Jamie is expecting to receive the engagement letter soon. She will send information to counties next week.
- Crisis Grant/Appropriation Amendments – DHS elected to write amendments instead of new contracts for the Crisis Appropriation and Mobile Crisis grants. Copies were included in the meeting packet for JPB review.
 - Sue Rynda moved to approve the amendment to the Crisis Appropriation for South Central Crisis Center and Urgent Care, January 1, 2018 through December 31, 2020, amendment amount \$1,200,000, total grant contract amount \$1,800,000. John Glisczinski seconded. Motion carried.

- Tom Henderson moved to approve the amendment to the Crisis Grant for Mobile and Rapid Access Psychiatry, January 1, 2018 through December 31, 2020, amendment amount \$1,000,000, total grant contract amount \$1,741,000. Angie Youngerberg seconded. Motion carried.
- Transition Plan Draft – A draft of the SCCBI Contract Transition Plan for Cancellations and Terminations and outline of the sample transition plan from which it was based were included in the meeting packet. Jamie asked the directors if they wished to take the draft back to their mental health centers for their input before signing. Concern was voiced about financial liability to SCCBI in the transfer of records. Two options are available to address financial liability: 1) set aside additional funds in a special account; 2) include language in the contract detailing financial responsibility. Directors will take the draft back to the clinics for review and input. JPB action on the SCCBI Contract Transition Plan was tabled until the December meeting.
- 2018 Fall Conference Report – Jamie reported that 357 people from 71 different agencies participated in the 2018 Fall Mental Health Conference. She created a “report card” based on evaluation data and listed common recommendations. Jamie plans to re-word the evaluation form before the next conference, as attendees gave the conference an “F” for *New Information* while simultaneously awarding a “B+” to *Gained Knowledge*. Total conference expenses were \$16,166.67 (\$6,690.33 less than estimated). Income from registrations was \$3,797 lower than estimated, coming in at \$26,553. This was due to the decision to offer all county staff the discounted registration rate. The conference, however, did make a profit of \$10,386.33, exceeding the estimated amount by \$2,893.33.
- 2018 Priorities Exercise Results – Jamie handed out the 2018 SCCBI Priorities Results based on roles within the region and county-specific results to the directors who did not attend the RMT annual meeting.

As there was no further business, the meeting adjourned at 11:28 a.m.

Next JPB Meeting:

Friday, December 21, 9:00 AM – 12:00 PM, Nicollet County Human Services, North Mankato

Respectfully submitted,

Teri Herder-Blahnik, SCCBI Administrative Secretary/Office Support