



Present: Angela Youngerberg, Phil Claussen, Tom Henderson, Brian Buhmann, Sue Rynda, Cassie Sassenberg, John Glisczinski, Naomi Ochsendorf

Others Present: Amy Haas, Gloria Smith, Jamie Grohman, Teri Herder-Blahnik, Steven Puchta, Melissa Haefner

Brian Buhmann called the meeting to order at 9:06 a.m., and introductions were made.

Approval of Minutes: Phil Claussen moved to approve the minutes of the February 15, 2019 JPB meeting. Sue Rynda seconded. Motion carried.

Approval of Agenda: Tom Henderson moved to approve the agenda. Jon Glisczinski seconded. Additions to the agenda: Brian Buhmann Vice-Chair vacancy; MHIS update; Draft of County/SCCBI contract. Motion carried to approve the agenda with additions.

Public Comment: None.

10-County Activity Presentation:

Steven Puchta, consumer representative from Power Up Clubhouse in Nicollet County, presented a PowerPoint proposal for 10-County events for 2019. He was accompanied by Power Up Clubhouse Coordinator, Melissa Haefner. Steve shared his personal story, stating that the 10-County meetings and activities empower him to maintain his mental health and enable him to enjoy life instead of isolating. The 10-County theme for 2019 is “Living Happily with Mental Health,” which was thought up by Steven. The group met for table games at the St. Peter Community Center on March 14, Rice, Sibley and Blue Earth County clubhouse members attended. Clubhouses are sending delegations to Mental Health Day on the Hill at the State Capitol today. Addition events proposed for 2019 include:

- March 26 – Timberwolves game (no SCCBI funds needed for this activity)
- June – Mankato MoonDogs game. Includes 100 tickets in the Dog Pound, a MoonDogs cap and unlimited ballpark food in a private food line and non-alcoholic drinks through the entirety of the game. Total cost is \$2,000.
- June – Faribault/Martin County Picnic. Yard games and food provided. Cost is \$150
- July – Padelford Riverboat Cruise in St. Paul. Participant count=100. Total cost is \$1,130 (\$630 for tickets and \$500 for picnic food)
- July – International Owl Center at Houston, MN. Participant count=100. Total cost is \$750 (\$250 entry fee and \$500 picnic food)
- August – Sibley County Picnic (location to be determined). Yard games and food provided. Cost is \$150
- August 16th or 17th – Sleepy Eye Buttered Corn Days (free)
- August/September – Minnesota State Fair (free – receive donated tickets) State Fair runs Aug. 22 - Sept. 2.
- Autumn
 - MSU Play (details to be determined). \$1,500 for sponsorship that also serves as “advertising” for SCCBI.
 - Stakeholders’ Meeting on September 10th
 - SCCBI Brown Bag Lunch hosted by Brown County LAC on Sept. 20th with NAMI Presentation, “In our Own Voice”
- October – Halloween party at Le Sueur County. \$800 for facility rental and food.
- December – 10-County year-end party at St. Peter Community Center. \$520 for food.

The grand total for 10-County Activities in 2019 is \$7,000. Tom Henderson moved to approve the 2019 10-County Activity Proposal. Sue Rynda seconded. Motion carried.

RMT Report: Amy Haas reported on the March 14th RMT meeting.

- Reports given at the meeting included LAC (w/info. about Ted Talks) , DHS & JPB updates, U of M Data Evaluation project, Eide Bailly fiscal monitoring update, Bridges voucher application update
- Steven Puchta of Power Up Clubhouse presented the 10-County Activity Proposal for 2019
- The draft of the Flex Funds Policy was reviewed, and a suggestion was made to include the wording “or presumed to meet the diagnostic criteria for SPMI” when determining criteria.
- There was discussion about county data not being pulled by DHS via the SSIS method of data reporting.
- Jamie created a new unmet needs funding request form for underspending dollars. She will collect the forms and periodically check in with the requestors.
- Jamie updated the group that the hospitals in Arlington and Le Sueur are connected and able to use Vidyo for mobile crisis. This led to talk about other opportunities for implementation of the pilot project. Le Sueur County Veterans Services is interested.
- Workgroup Reports
 - SET Committee – Jim Wood resigned as Chair of the committee but will stay on as a regular member. LuAnn Rasmussen is interested in the Chair position. The committee discussed the purpose of the committee and member roles & responsibilities. Continued planning for Stakeholders’ meeting.
 - Integrated Services – Open Door Health Center presented. They provide a large array of services.
 - Crisis Committee – Discussed children’s mental health services

DHS Report: Gloria Smith gave the DHS report.

- The Behavioral Health Division has a new Deputy Director. Neerja Singh was formerly the supervisor for the Intensive Services and Evidence-based practices team.
- DHS scheduled MHIS trainings throughout the state and is hosting an MHIS training in our region on Tuesday, April 16, 9:00-2:00 at Brown County Human Services for anyone who uses MHIS (ARMHS, IRTS, Crisis programs, mental health centers). The focus of the training is on providers who report and are having issues, but it is open to all who are interested, including County staff. DHS is working to resolve issues in reporting because their goal is to eliminate spreadsheet reporting and only utilize MHIS. As this is the case, Jamie and Julie Hogen plan to attend the training.

February Vendor Report: Jamie reported that nothing was spent out of Crisis in February because they bill quarterly. Jon Glisczinski moved to approve the February vendor payments. Phil Claussen seconded. Motion carried.

Fiscal Monitoring Report: JPB was provided a copy of the fiscal monitoring report to review. Jamie reported that there were no significant findings and that there was only one typographical error of a service date on the SCCBI records that did not match an appointment date on patient file. The cost of fiscal monitoring decreased significantly this year to \$5,200. Past years budgeted \$20K for monitoring. Jamie will work with Eide Bailly to determine which 2019 quarter will be examined. She said that if there are specific things that we want EB to look at more closely, we can have them do that.

AMHI Reform Discussion: Tom Henderson recommended that the Initiative plan for a reduction in grant dollars for the 2021/2022 grant cycle that will most likely occur as a result of AMHI reform. Gloria said that they do not know what reform will look like. Some counties want to move to different regions. She added that they will learn more after the session. A couple bills have been introduced, specific to the crisis grant (SF2013 & SF2020), but no one knows where they’re going. Phil suggested that we may need to reduce infrastructure down to units of service to better show DHS what the consequences of cuts will be, but time is running short as it would need to be presented to the legislature this session. We need to find a way to put faces in front of the dollars. This topic will be included in next month’s agenda for further discussion.

Check in on CY21&22 Grant Application email from Jana Nicolaison: Jamie included a copy of an email from Jana Nicolaison in the meeting packet to ensure that all Directors had an opportunity to read it. The AMHI

reform team is moving into developing preliminary elements of the application for CY21 and CY22 and wants to know if any counties plan to work with different regions than in the past.

Bridges Housing Update: Nancy Bokelmann (Blue Earth County Housing & Development) and Rice County HRA requested 75 more Bridges vouchers in their Bridges reapplication process this year (there are currently 14; 10 in Mankato and 4 in Rice County). Nancy is coordinating with Rice County HRA to create a regional housing process/program enabling people in all ten counties of our region to have access to vouchers if approved (should find out by May 1st). Nancy is hoping to be awarded 40-45 vouchers. The number of vouchers each county receives will depend on how they are managed.

U of M Humphrey Institute – Program Evaluation Information: The U of M program evaluation team submitted an “object description” outlining resources, activities, outputs for participants, outcomes, goals, objectives, etc. There were some areas of inaccuracy that Jamie will follow up on and clarify. The goal of the SCCBI is to utilize their program evaluation services in order to evaluate whether our services are helping people. The evaluation tool must enable us to capture information about people who are severely ill and who do not typically have a voice at the table. The Evaluation team will try to connect with Integrated Services and maybe the RMT. The project is time-sensitive, concluding in May. It is also hoped that the project will serve as another way to “tell our story.”

SCCBI Flex Funds Policy and Request Form:

- *Flex Funds Policy* – Jamie reported that the SCCBI is required to have a flex funds policy and invited RMT input regarding the draft of the Flex Funds Policy that was drafted following a meeting with MH Supervisors. There was discussion about #2 and the criteria for an individual’s eligibility for flex funds. There was concern that requiring individuals to meet the diagnostic criteria for SPMI would exclude too many individuals who are still in the assessment process. It was suggested to add “or presumed to meet the diagnostic criteria for SPMI.” JPB also recommended the addition of “court-ordered fees and services” in procedure #4.
- *Flex Funds Request Form* – Julie Hogen designed a flex funds request form that includes the brass codes (flex funds used for transportation and housing need to be billed to separate brass codes), and space for all data required for SSIS reporting. Jamie added that it is left up to each county to choose whether to use the new form or their own county’s form. It was suggested that if counties wish to use their own forms that those forms should include all elements necessary for SSIS tracking, remaining consistent with Jamie’s form. It was also suggested to change the title of the form or rename 418 to “basic needs funds” to avoid miscoding transportation and housing as 418 Flex Funds. Flex funds used for transportation and housing need to be coded using their own brass codes.

Naomi Ochsendorf moved to adopt the SCCBI Flex Funds Policy with the addition of “or presumed to meet the diagnostic criteria for SPMI” to procedure #2 and “court-ordered fees and services” to procedure #4. The Policy paragraph shall include the directive for each county that uses their own Flex Funds Request Form shall submit a copy of their form with proof that all elements necessary for SSIS are included on the form. Phil Claussen seconded. Motion carried.

MHIS Update: There continues to be a significant amount of County data missing from DHS’s reports. Their report included primarily Freeborn County Mental Health Center data. Blue Earth County and Sioux Trails data is missing. Jamie noticed that the DHS report included data from providers that have not received funding from SCCBI. Gloria stated that there are problems across the state and DHS has found that many people are incorrectly reporting the grant type. However, this does not explain the difficulties and error messages BEC is experiencing. 7% of weekly hours are currently being spent on MHIS reporting, and none of the data is being pulled by DHS. A resolution needs to be found because if the process isn’t fixed, the incorrect data will be used by DHS when determining grant dollars.

Draft – County Contracts: A draft of the Purchase-of-Service Agreement between the SCCBI and counties was included in the meeting packet. Directors were asked to take the draft and review it with their county attorney. Jamie will also email an electronic copy of the form. She will include a list of information necessary that is specific to each individual contract (i.e., contract contact person, contract signatories). She would like

the have the contracts ready for inclusion on next month's agenda. Jamie also pointed out that Section 13, Subcontracting (highlighted on pages 7-8) will be changed prior to the final draft.

Brian Buhmann Vice-Chair Vacancy: Brian Buhmann announced that he accepted a job offer with Wabasha County as their County Administrator. With a tentative start date of May 13, April's JPB meeting will be his last meeting with us. A new Vice-Chair of the Joint Powers Board will need to volunteer or be chosen at that time.

April Agenda: Sue Rynda requested that Community Connections/Community Based Coordinator programs be included on the April agenda.

As there was no further business, the meeting adjourned at 11:29 a.m.

Next JPB Meeting:

Friday, April 19, 9:00 AM – 12:00 PM, Nicollet County Human Services, North Mankato

Respectfully submitted,

Teri Herder-Blahnik, SCCBI Administrative Secretary/Office Support