

**SCCBI**  
**JOINT POWERS BOARD MEETING**  
June 17, 2016

Present: Brian Buhmann, Naomi Ochsendorf, Sue Rynda, Kathy Werner, Sara Emich, Tom Henderson, Phil Claussen, Angie Youngerberg, Joan Tesdahl, Mark Shaw, Vicki Stock

Others Present: Kaitlin Kamm, Noelle Bruender

The meeting was called to order.

Introductions were made.

**Action Items:**

Approval of the Minutes – Brian Buhmann made a motion to approve the minutes of May 20, 2016. Phil Claussen seconded the motion and all members were in favor.

Approval of Agenda – Vicki Stock made a motion to approve the agenda for today's meeting. Sue Rynda seconded the motion and all members were in favor.

Joan Tesdahl asked that Clubhouses be added to the agenda.

Public Comment – None

Fiscal Host Report: Fiscal/Data Reporting – Sara Emich gave a summary of the May 25, 2016 meeting regarding adult mental health reporting.

A follow-up meeting will occur when Angie Youngerberg and Jerry Pederson meet with Alice Nichols, Jerry Stark and Carol Labine. Tom Laforce will facilitate the meeting.

With the legislative report due in November, it is hoped that DHS will get a draft to the counties soon, rather than waiting until the fall.

Things that need to be defined:

- Roles and responsibilities of DHS and counties
- Develop a communications plan

Planning/Retreat Summary – The planning retreat summary report was reviewed. This could be used as a guiding document in the future.

Brian Buhmann made a motion to accept the presented document. Tom Henderson seconded the motion.

Phil Claussen made a friendly amendment to take out individual names on the last page of the document. Brian Buhmann seconded the motion and all members were in favor.

Quarter 1 Budget Review – The budget is right where it should be at this time.

- The revenues and expenditures are both at 24% currently and on target
- Psychiatry resources is over budget, but this is the reimbursement for Quarter 4 of 2015
- IRTS, currently unused

Rule 36 of Duluth sent back \$12,500 regarding Savannah House. The money must be spent in 2016. It could be used for a housing project or be put into the general fund.

Two counties were shorted staffing allocations in 2015

- Brown County - \$1,316
- Watonwan County - \$6,455

This money could be reimbursed to the two counties out of the reserves or 2016 money.

DHS allows for one year to adjust the 2895.

Joan Tesdahl made a motion to reimburse the expense to Brown and Watonwan Counties out of the 2016 budget. Vicki Stock seconded the motion and all members were in favor.

South Central Crisis Center 2016 Budget – Revenue is currently at 25%, expenditures are at 2%, both are okay at this date.

There was a discussion regarding urgent care and its processes.

Develop a mini-grant application for housing. The RMT could work on this.

Quarter 1 Pysch Formula – The three sites reported \$50,000 underspent in Quarter 1.

- Sioux Trails – 38.97% = \$15,171
- Freeborn County – 17.02% = \$3,357
- Blue Earth County – 25.94% = \$33,007

The concern is that this will continue and could be underspent at year end by as much as \$160,000. This will be reviewed again in Quarter 2 and will make needed changes at that time.

There was a discussion of adding a contracted position to assist adult mental health. The Anoka Workgroup will speak to the RMT about this and then get back to the JPB next month with a plan.

2015 Program Report – The Blue Earth County Mental Health Center 2015 Program Report was compiled by Sara Emich. The entire report was reviewed as to what the JPB is paying for. Caseloads remained steady in 2015.

Crisis Residential Program and Crisis Line – DHS took question with the warm line integrated with crisis residential. The issue has been resolved.

Work Group Report:

Psychiatric Services Liability Agreements – The JPB has been asked to review the Riverwood handout before the next workgroup meeting regarding psych services liability agreements.

Budget – The SCCBI Budget Issues Workgroup met on May 12<sup>th</sup>. The workgroup's mission was to come up with recommendations to the JPB regarding the budget setting and monitoring process and to clarify roles and expectations. A handout was provided of the findings and were reviewed.

RMT Report – The June RMT meeting was canceled.

AMRTC Workgroup – A proposal will be ready for the July meeting

Reducing Stigma – Reminder to be mindful of the consumers. It was upsetting to a consumer that the RMT meeting was canceled.

Clubhouses – It was questioned if volunteers can be at the Clubhouses without staff present. More discussion to follow.

Regional Mental Health Manager - The position has been posted. Interviews will be conducted the week of July 1<sup>st</sup>.

Adjourn.