

**SCCBI**  
**JOINT POWERS BOARD MEETING**  
April 15, 2016

Present: Brian Buhmann, Naomi Ochsendorf, Sue Rynda, Kathy Werner, Sara Emich, Tom Henderson, Faye Bernstein, Phil Claussen, Angie Youngerberg, Joan Tesdahl, Mark Shaw, Vicki Stock

The meeting was called to order.

**Action Items:**

Approval of the Minutes – Brian Buhmann made a motion to approve the minutes of March 18, 2016. Sue Rynda seconded the motion and all members were in favor.

Approval of Agenda – Phil Claussen made a motion to approve the agenda for today’s meeting. Kathy Werner seconded the motion and all members were in favor.

Public Comment – None

Fiscal Host Report – Eide Bailey will conduct monitoring visits throughout the Initiative in the order below:

- May 19, 2016 - Blue Earth County site visit
- June 9, 2016 (1:00 – 4:00 @ BEC Government Center) - General meeting of all partners, including Directors, Fiscal Supervisors, Mental Health Supervisors, to know what to have prepared and what to expect during the site visits

*Site visits continue in the following order, date/times TBD:*

- Brown County
- Faribault/Martin
- Freeborn
- Le Sueur
- Nicollet
- Rice
- Sibley
- Watonwan
- Horizon Homes
- STMHC

DHS Report – Faye Bernstein reported the following:

1. Statewide ITV – May 4, 2016: Peggy from Benton County will discuss how she’s conducting her fiscal host monitoring site visits
2. No Assistant Commissioner has been hired and there has been no discussion of hiring that position
3. Quick Call RFP going out – This is a mini-grant to hire a person for \$25,000 to conduct stakeholder groups with counties and other functions related to AMHI reform. A person with county experience is being sought.
4. New Crisis Lead was hired at DHS and started the week of April 4<sup>th</sup>
5. Brass Codes – Faye will clean up brass codes. Changing wording, not codes
6. The 2017 award letter format may change to a cooperative agreement, contract form, or possibly a joint powers agreement
7. The St Peter CBHH is in jeopardy of closing
8. DCT (Direct Care and Treatment) may not receive their requested funding for 2016

Data Reporting – Angie Youngerberg and Jerry Pederson met with Alice Nichols on April 14, 2016, to discuss data reporting. They were able to give history of the Initiatives and explain how they began. They also were able to relay and discuss the need for a DHS liaison/program consultant.

- Not willing to move off the excel document until there is something to replace it with
- May or June: Invitation to meet about data reporting requirements. This meeting will be facilitated by Tom LaForce.
- SCCBI approved \$5,000 for facilitator of the meeting. Faye Bernstein will check on additional funds from DHS

The fiscal host survey has been collected. All counties responded that they are only partially making use of their Initiative funding.

For the AMHI grant, Sara Emich will send a template to the Initiative counties are asked to fill out by brass code how many served. This information should be sent to Tracey Hansen by the end of April. Sara and Tracey will compile and send onto DHS.

Grant Award Letters – The AMHI and Crisis Grant award letters were held by the SCCBI for signature. The SCCBI has decided to sign the award letters.

Sue Rynda made a motion that Blue Earth County will submit the award letters to DHS along with a cover letter explaining the Initiative’s intentions. Joan Tesdahl seconded the motion and all members were in favor.

Mobile Crisis Quarterly Report – Mark Shaw reported on the following:

- The majority of the calls for mobile crisis occur between 1:00 pm – 5:00 pm
- There has been only 2 calls past midnight
- Some agencies/schools are not receptive to mobile crisis
- Two staff have been added for on-call overnight shifts
- Advertising has been purchased through KEYC commercials, brochure mailings, and newspaper interviews

The first quarter of the mobile crisis team has witnessed the following numbers:

Adult responses	= 41
Child responses	= 11
Adult calls – no visits	= 32
Child calls – no visits	= 8

It was noted that March has been the highest month of usage.

Planning/Retreat Discussion – Tom LaForce facilitated the retreat and a summary of the retreat was distributed to all attendees. A list of JPB duties were listed. The individual or group which maintains each duty needed to be established as well. Not all owners of the duties were filled in. This will need to be completed. All Directors will fill out the listing in full and return to Sara Emich by April 30<sup>th</sup>. Sara will then have a complete list to present to the RMT at their next meeting.

The operation of the RMT was discussed. Who should make the decisions regarding the operations of the RMT? Examples of policy and operations should be presented. The consumer group and the supervisor group may have differing definitions of policy and operations. Tom LaForce will attend the next JPB meeting and help to solidify the decision making entity for the RMT.

There are 4 workgroups that will potentially be formed including:

1. Coordinator Position – Mark Shaw will coordinate
2. Psychiatric Group – Phil Claussen and Angie Youngerberg will coordinate
3. Budget Workgroup – Tom Henderson, Joan Tesdahl and Angie Youngerberg will discuss if a budget workgroup is needed. If so, Tom Henderson will Chair the committee.
4. Eide Bailey Workgroup – Tom Henderson, Angie Youngerberg, Sara Emich and Tracey Hansen will form the workgroup

Psychiatric Liability – Outside consultation, i.e., attorney/other, may be helpful with reducing Blue Earth County's liability for the psychiatric services at Sioux Trails and Freeborn County.

Riverview Report – Phil Claussen has emailed to all Directors, “The Riverwood Centers Closure: A Systems Analysis”. Phil has highlighted parts of the document that deserve attention and asks all Directors to read the report and understand it.

Commitment Billing – It was noted that invoices for DNMC (Does Not Meet Criteria) commitments from years ago are being billed to Counties. Counties are not liable to pay unless it was a judicial hold.

Adjourn.