

SCCBI
JOINT POWERS BOARD MEETING
February 19, 2016

Present: Naomi Ochsendorf, Vicki Stock, Sue Rynda, Mark Shaw, Kathy Werner, Sara Emich, Tom Henderson, Faye Bernstein, Phil Claussen

The meeting was called to order.

Action Items:

Approval of the Minutes – Sue Rynda made a motion to approve the minutes of January 15, 2016. Phil Claussen seconded the motion and all members were in favor.

Approval of Agenda – Vicki Stock made a motion to approve the agenda for today’s meeting. Kathy Werner seconded the motion and all members were in favor.

Public Comment – None. No members of the public were present.

Fiscal Host Report – Phil Claussen reported on the fiscal host as follows:

- Alice Nichols, Director of DHS Adult Mental Health Division, sent a letter that outlines in-depth tracking requirements for each service provided. Alice will have follow-up correspondence to describe how to track accountability.
- Eide Bailey – Discussion of purchasing auditing services from Eide Bailey. Spoke of a \$50,000 threshold and putting stops in place at \$5,000 increments. Use Eide Bailey to develop a platform to assist Blue Earth County/Fiscal Host with monitoring requests detailed in the grant award letter.
- Award letters/data reporting – A hold placed on submitting award letters and data reporting

Budget Review Q4/2015 – The 2015 base budget was reviewed. The expenditures were reviewed in detail regarding psychiatric allocation usage by site.

The 2015 actual revenue and expenditures were described as follows:

Actual Revenue = \$4,370,232
Expenditures = \$4,330,084

Underspent = \$40,147
Unawarded = - \$40,000

Left \$147.00 on the table for 2015 = .00336%

2015 Regional Crisis Dollars:

Actual Revenue = \$144,380
Expenditures = - \$58,154
Underspent = \$86,226
Unaward from DHS = - \$80,000

Left \$6,226 on the table for 2015 = 4%

DHS Report – Faye Bernstein presented the following report.

1. Sue Koch has a background in strategic planning. Would it be beneficial to ask Sue to attend the Strategic Planning Retreat? Everyone thought it would be okay to ask Sue to attend the meeting.
2. Data collection was discussed. Alice Nichols will send an email letter to better explain why in depth reporting is needed.
3. Mini Grants – Being reviewed. Applicants will be notified of approval/denial by March 1.

Strategic Planning/Retreat – The strategic planning retreat will take place on March 30th at the Horizon Homes IRTS building.

RMT Update –

- Bridges RTC – housing subsidy for those discharged from Anoka and St. Peter. The grant application for this is due in April.
- Integrated services/bed capacity:
 - CBHH – capped at 9 or 10 (16 beds)
 - CARE – capped at 13 (16 beds), staffing shortage as well
 - Crisis Center – 12 beds, almost always full
- Mayo Mental Health starting renovations on July 29th, closed for 3 weeks
- Scott County considering an IRTS facility

Adjourn – Sue Rynda made a motion to adjourn the meeting. Phil Claussen seconded the motion and all members were in favor.