

SCCBI
JOINT POWERS BOARD MEETING
January 20, 2017

Present: Kathy Werner, Sue Rynda, Jamie Grohman, Mark Shaw, Angie Youngerberg, Phil Claussen, Brian Buhmann, Tom Henderson, Naomi Ochsendorf, Vicki Stock, John Glisczinski

Others Present: Noelle Bruender

The meeting was called to order.

Action Items:

Approval of the Minutes – Brian Buhmann made a motion to approve the minutes of December 16, 2016. Sue Rynda Claussen seconded the motion and all members were in favor.

Approval of Agenda – Vicki Stock made a motion to approve the agenda for today’s meeting. Phil Claussen seconded the motion.

Additions to the agenda:

- Mobile Crisis
- Housing Needs Assessment
- Person Centered Documentation
- Civil Commitments
- Monthly Budget Report
- Data Reporting
- House of Lights Update
- Crisis Center Update
- Out of County People at the Crisis Center

All members were in favor of the agenda with its additions.

Public Comment – None

DHS Report – No report, Faye Bernstein was not present.

Crisis Grant Update – A change to the grant was the incorporation of a new quarterly data reporting sheet, as well as a change to a contract from an award letter in the past. The contract references a “transition plan”, linking with the county responsibility for mental health centers. Agreement to put this item on the next agenda as there are questions to pose to DHS surrounding this. There was no time to address prior to the contract going to board as the final contract was just received last week.

Contract language was negotiated with DHS as they initially stated the grant would be first payer following insurance. They didn’t want a consumer charged for services, as they are concerned it could be a deterrent for admission. They did allow for a change in the contract to reflect individual’s being billed, however, with the statement that there is a process for assistance through the grant for those in which the out of pocket expense would cause financial hardship.

Brian Buhmann made a motion to approve the Crisis Grant contract. Sue Rynda seconded the motion and all members were in favor.

Contracts – The BEC Attorney was sought for advice regarding whose signatures are needed for JPB contracts. Contracts with vendors should be signed by the JPB. Contracts with DHS should go through the Fiscal Host’s County Board for signature approvals.

Legal counsel for the JPB was discussed. The Executive Committee of the JPB will set a meeting with MCIT to see what their opinion is. By midsummer the Executive Committee will report back to the JPB with opinions.

Contracts for Approval – The Eide Bailly amendment will include \$5,000 to use toward monitoring fees for 2017.

Tom Henderson made a motion to approve the Eide Bailly amendment. Kathy Werner seconded the motion and all members were in favor.

Horizon Homes contract regarding the Crisis Center was reviewed.

Brian Buhmann made a motion to approve the Horizon Homes/Crisis Center contract. Naomi Ochsendorf seconded the motion and all members were in favor.

Review/Approval of PIP for Mental Health Centers – A handout outlined how PIP would be laid out for all 3 clinical sites. This is meant for clinics to complete, and the Program Manager to work together with the clinic and the county directors involved with the clinic to work together to make improvements. Jamie Grohman would like to meet with all 3 sites regarding the PIP for each. It was requested that another Initiative Representative join Jamie in each of these meetings.

Fiscal Host Report – The Initiative underspent by \$25,000 in 2016. DHS has sent a letter which confirms that.

The BEC Attorney has asked that a monthly list of expenses be reviewed at each of the JPB meetings instead of quarterly. All members were in favor of doing so.

RMT Update – The minutes from the January 12, 2017 meeting were distributed for review.

Housing Needs Assessments – The SCCBI Housing Needs Assessment dated January 2017, was distributed and reviewed. The three recommendations were discussed. Regarding transportation, Naomi agreed to forward the Needs Assessment on to the current transportation project as she is already involved in the steering committee. Transportation is being addressed in the region at this time. Discussion regarding need to address housing and need to seek support options for those coming out of AMRTC/CBHH facilities (and before they are placed there). Discussion around presenting information to county boards, an independent consumer survey, liaison case management, GRH/LTH.

Person Centered Documentation – The ICSP forms/documentation from all counties is different. A template will be developed to streamline the forms. The county supervisors have the option of creating a template for the region. DHS is working on a template, that county use of will be optional. They are in contract negotiations for this at this time.

There may be a person centered training coming for the region. Regional Manager will follow up with information on availability.

Commitments – More support is needed for people working under civil commitments.

- It was discussed to form a mini-workgroup of Supervisors to decide what is needed for commitments and trainings for Case Managers
- The trainings could be more of a “systems training” and involve a Judge as a mentor
- Data has been collected in the past regarding civil commitments and their outcomes had no similarities

- Pro-diversion was discussed as to how to start a relationship with a consumer at the time of the assessment
- Take a “best practices” approach
- Could this build toward something similar to Mental Health Court?
- Should this be brought to Integrated Services?
- Should this be brought to MACSSA conference or monthly meetings?

Barriers for those that currently have a DNMC letter

- Legal issues
- Can’t find housing
- Mental Health symptoms, despite DNMC
- No stable source of income
- Medical issues

Jamie Grohman will search for what’s out there for best practices for civil commitments and next month will define the approach of how to proceed.

Monthly Budget Report – JPB supports the Regional Manager providing a monthly budget report of bills paid from the prior month, for their approval. This will start in February 2017.

Data Reporting – It is hoped to be provided through SSIS data reporting system as the case managers are already familiar with SSIS. The decision has not yet been made. There is an upcoming meeting at DHS regarding planning for this, Jamie will be in attendance.

MHIS training is currently taking place for counties/

Call volume for the Crisis Center and mobile calling was reviewed.

House of Lights Update – A picture was passed around showing the updates to the kitchen at the House of Lights with the grant money that was provided.

Out of County People at the Crisis Center – Scott and Carver Counties want access to the Crisis Center. It was confirmed that out of county people have used the Crisis Center in the past. Therefore, there is no need to add a contract for counties outside the Initiative to use the Crisis Center.

SCCBI Website – The website will be modified. Jamie is working with one of the consumers who is currently the point person for the website to make modifications.

Adjourn: Vicki Stock made a motion to adjourn. Tom Henderson seconded the motion and all members were in favor.