

SCCBI
JOINT POWERS BOARD MEETING
January 15, 2016

Present: Sue Rynda, Mark Shaw, Amy Pluym, Tom Henderson, Angie Youngerberg, Phil Claussen, Brian Buhmann, and Joan Tesdahl

Others: Faye Bernstein and Sara Emich

The meeting was called to order.

Approval of the Minutes – Phil Claussen made a motion to approve the minutes of December 18, 2015. Sue Rynda seconded the motion. All members were in favor.

Approval of Agenda – Brian Buhmann made a motion to approve the agenda for today’s meeting. Tom Henderson seconded the motion and all members were in favor.

Public Comment – None

Election of Officers – Per JPB agreements, the 1st meeting over every even year, Chair and Vice Chairs are elected.

Brian Buhmann made a motion to nominate Mark Shaw as the Chair for a two year term. Sue Rynda seconded the motion. Mark accepted the nomination. All members were in favor.

Phil Claussen made a motion to nominate Brian Buhmann as the Vice Chair for a two year term. Tom Henderson seconded the motion. Brian accepted the nomination. All members were in favor.

DHS Report – Faye Bernstein reported the following:

- Unmet needs applications were distributed to the region and due January 31, 2016. Requirement of the grant is to have the award run through the AMHI structure with Fiscal Host approval. DHS will give priorities to grants supporting consumer empowerment, LAC, Clubhouses, Certified Peers, jail diversion and AMRTC diversion. Counties will submit applications to Sara Emich (as a common entry point) by noon on January 22, Sara will compile and forward to Phil and Angie for review for appropriateness and BRASS. Sara will be back in contact with counties by January 26. Counties will submit the final application directly to DHS. Unmet need applications will likely continue in the upcoming years.
- SCCBI was unawarded \$80,000 of base grant funding in 2015.
- Ben Ashley Wurtmann was hired as the Policy Specialist at DHS and is task with developing a legislative report outlining billable clubhouses.
- New data reporting requirements for CSP, AMHI and Crisis Grants were reviewed. The requirements were discussed at length and the spreadsheet was routed. DHS is requiring client level detail on every dollar spent. Faye stated reimbursement to counties and AMHIs will continue without a signed award letter. SCCBI received the AMHI award letter, but not the Crisis award letter. JPB supported waiting for the Crisis Award letter to be received prior to submitting them to BEC board. Sue Rynda made a motion to write a letter to DHS in response to the new data requirements.

Fiscal Host Report – Proposal from Eide Bailey for monitoring services was discussed. \$20,000 in the budget is allocated for this project and will be reviewed at every \$5,000. “Up to” language will be included in the final agreement. Consensus for desk monitoring vs on site visits. Tom Henderson made a motion to engage with Eide Bailey to assist with financial monitoring as detailed in the proposal. Joan Tesdahl seconded the motion. All members were in favor.

Psychiatric Formula – Catherine Job, Exec Director at Sioux Trails sent an invoice to SCCBI for Q4 reconciliation appointments. In addition, there were 46 appointments (\$7,784 uncomp expense) from Q1-3 that were not invoiced previously. Phil Claussen made a motion for \$7,784 be paid to Sioux Trails. This is a non presence setting approval and sites should not expect this type of reconciliation payment into the future. Fiscal Host will work with their accounting department to see if this can be paid in 2015. The 2016 contract between SCCBI and Sioux Trails has not went to board as Fiscal Host is waiting for a response from Catherine. Until a contract is executed, Sioux Trails will not be paid for any 2016 expenses.

Crisis Grant – Mark Shaw provided an update on the regional Crisis Grant. The award letter was received. The contract with Horizon Homes is executed. Regional mobile services went 24/7 on Jan 1, 2016. Marketing continues. Utilization is increasing.

Savanna House – Savanna House, a 6 bed Board and Lodge in New Ulm, owned and operated by Rule 36 Limited Partnership of Duluth closed on 12/31/2015. SCCBI has an Assurance Agreement with Savanna House and due to the closure will need to pay back \$12,500 to SCCBI. A certified letter will be sent. JPB will keep the Rate II beds in the region. Tom Henderson has been contacted by two providers interested in providing Board and Lodge Services.

Strategic Planning – 2 proposals were routed, reviewed and discussed. Tom Henderson made a motion to engage with LaForce for the purposed of a SCCBI strategic planning session. Amy Pluym seconded the motion. All members were in favor. Venue options were discussed. Sara will coordinate a meeting for JPB in March. This will be a planning meeting with no time for public comment and no action items.

RMT Update – Sara provided the RMT update.

Adjournment – Brian made a motion to adjourn the meeting. Phil seconded the motion. All members were in favor.