South Central Community Based Initiative

Joint Powers Board Meeting Minutes

8/15/2025

Location: Rice County Human Services

Attendance

Voting:

☐Anne Broskoff, Brown County

☐Phil Claussen, Blue Earth County

☐Chera Sevcik, Faribault/Martin County

☒Suzi Nerison, Freeborn County

☒Jamie Hayes, Le Sueur County

☒Cassie Sassenberg, Nicollet County

☒Megan Thomas, Rice County

☒Klea Rettman, Sibley County

☒Amy Pluym, Watonwan County

Non-voting:

☒Angela Youngerberg, Blue Earth County (Delegate)

☒Anna Garbers, Faribault/Martin County (Delegate)

☒Chris Sammon, Rice County (Delegate)

☐Amy Haas, Consumer Representative

☒Ricki Pribyl, Regional Manager

☒Angie Obermiller, Nicollet County (Delegate)

☐Katy Goldschmidt, Watonwan County (Delegate)

☐RMT Representative:Click or tap here to enter text.

☐Children's Cabinet Representative: Click or tap here to enter text.

Others present: Liza Osborn – Blue Earth County

Attendance Notes: Jamie Hayes – arrived late

Agenda and notes

Roll Call

Minutes

• Approval of July Meeting Minutes *

Approval of the Agenda*

Approved 9.19.25

Public Comments (Two Minutes)

Reports

Report of the SCCBI Manager- Ricki

Financial - Ricki

• Vendor reports for July*

• Budget Committee and Q2 review

Committee- Ricki/Suzi/Julie

• RMT- 8/14 Meeting. Committee Report at September JPB

• Supervisor-8/14 Meeting. Committee Report at September JPB

• SET- 8/14 Meeting. Committee Report at September JPB

• Children's Cabinet

• Executive-

Approval of Committee Reports*

Agenda Items-

• Psych Formula*****

• Q2 DHS Budget Adjustment Form*****

• AMHI Documents for approval*

• Website and ADA Standards

o Update to ADA's Title II

o Fact Sheet: New Rule on the Accessibility of Web Content and Mobile Apps Provided by State and Local Governments | ADA.gov

• Clubhouse Communication

Other Items

Adjourn

Minutes

• Approval of July Meeting Minutes

Motion: to approve July Meeting Minutes

Approved 9.19.25

Made by: Klea Rettman

Seconded by: Amy Pluym

Votes:

Anne Broskoff:NA

Phil Claussen: NA

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: NA

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Angela Youngerberg:Yes

Anna Garbers: Yes

Chris Sammon: Did Not Vote

Angie Obermiller: Did Not Vote

Katy Goldschmidt: Did Not Vote

Outcome: Motion Passed

Approval of the Agenda*

Edited attachments.

Ricki will update the date and meeting location.

Motion: to approve Agenda

Made by: Amy Pluym

Seconded by: Cassie Sassenberg

Votes:

Anne Broskoff:NA

Phil Claussen: NA

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: NA

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Angela Youngerberg:Yes

Anna Garbers: Yes

Chris Sammon: No Vote

Angie Obermiller: No Vote

Katy Goldschmidt: Did Not Vote

Outcome: Motion Passed

Reports

Report of the SCCBI Manager- Ricki

RFP – was released. Counties to post on website, some can get on FB instead, some need to follow up still. Did we also want to post on Base Camp, Aspire, Nexus. Need to amend RFP. Retreat – had talked about ex comm having discussion on appeals as a discussion at the retreat – RMT believes it would be more appropriate at an RMT meeting. They want to focus retreat on having conversations about priorities survey, underspending, potential budget cuts, handling the end of year tasks, and how to close out the end of the year with reporting. Tamra Rovney award – Amy Haas was selected. Ricki is looking for help presenting at the Tamra Rovney part, Ricki will do the piece on Amy Haas.

Motion: Amend RFP to note that the entity awarded as project manager is ineligible for selection of provider/operator role due to procurement rules.

Made by: Angela Youngerberg

Seconded by: Klea Rettman

Votes:

Anne Broskoff:NA	Cassie Sassenberg: Yes	Anna Garbers: Yes
Phil Claussen: NA	Megan Thomas: Yes	Chris Sammon: No Vote
Chera Sevcik: NA	Klea Rettman: Yes	Angie Obermiller: No Vote
Suzi Nerison: Yes	Amy Pluym: Yes	Katy Goldschmidt: Did Not Vote
Jamie Hayes: NA	Angela Youngerberg:Yes	

Outcome: Motion Passed

Financial - Ricki

• Vendor reports for July*

Standard expenses and Horizon Homes. The first org code is not just Ricki's salary, also includes Liza's time as well, okay to leave that combined. Rice county expenses – invoices for Mobile, salaries and U of M consultation.

Motion: to approve Vendor reports for July

Made by: Cassie Sassenberg

Seconded by: Angela Youngerberg

Votes:

Anne Broskoff:NA	Cassie Sassenberg: Yes	Anna Garbers: Yes
Phil Claussen: NA	Megan Thomas: Yes	Chris Sammon: No Vote
Chera Sevcik: NA	Klea Rettman: Yes	Angie Obermiller: No Vote
Suzi Nerison: Yes	Amy Pluym: Yes	Katy Goldschmidt: Did Not Vote
Jamie Hayes: NA	Angela Youngerberg:Yes	

Outcome: Motion Passed

Committee- Ricki/Suzi/Julie

• Budget Committee and Q2 review

Report was sent out ahead of today's meeting, Ricki provided a high level summary.

• RMT- 8/14 Meeting. Committee Report at September JPB

• Supervisor-8/14 Meeting. Committee Report at September JPB

• SET- 8/14 Meeting. Committee Report at September JPB

• Children's Cabinet

Met 7/24/25 with another meeting coming up week of 8/18. Discussed process of utilizing Horizon Homes in transitioning from facility back into the home. Discussion on the DHS complex needs position might be beneficial for Horizon Homes to connect with that position.

• Executive-

Met 8/1/25 discussed getting Children's RFP, today's meeting location and agenda.

Motion: to approve Committee reports

Made by: Megan Thomas

Seconded by: Amy Pluym

Votes:

Anne Broskoff:NA

Phil Claussen: NA

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: Yes

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Angela Youngerberg:Yes

Anna Garbers: Yes

Chris Sammon: No Vote

Angie Obermiller: No Vote

Katy Goldschmidt: Did Not Vote

Outcome: Motion Passed

Agenda Items-

• Psych Formula*

Ricki got the numbers for the Psych Formula, extensive discussion of the report which is in today's packet.

Options –Change overall amount, Change direct service percentage, add a clinic, Approve as is, Change the formula.

The consensus is that as long as there is a good explanation of the increase in cost it is ok as it is.

Angie, Suzi, Ricki will take one more run at it to make sure projected are correct.

Motion: to approve Psych Formula conditioned upon further review by Executive Committee.

Made by: Amy Pluym

Seconded by: Jamie Hayes

Votes:

Anne Broskoff:NA

Phil Claussen: NA

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: Yes

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Angela Youngerberg:Yes

Anna Garbers: Yes

Chris Sammon: No Vote

Angie Obermiller: No Vote

Katy Goldschmidt: Did Not Vote

Outcome: Motion Passed

• Q2 DHS Budget Adjustment Form*****

Since brass codes are being added DHS should be notified now and not wait until Q3 as was previously decided. Determined what should be included on the revision form.

Motion: Executive committee will review and approve AMHI form revision

Made by: Megan Thomas

Seconded by: Cassie Sassenberg

Votes:

Anne Broskoff:NA

Phil Claussen: NA

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: Yes

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Angela Youngerberg:Yes

Anna Garbers: Yes

Chris Sammon: No Vote

Angie Obermiller: No Vote

Katy Goldschmidt: Did Not Vote

Outcome: Motion Passed

• AMHI Documents for approval*

Is there a different dollar amount that should be brought for approval regarding flex funds. Should a formal process be developed? Possibly RMT would be part of this discussion, Ricki added this to the RMT agenda.

Change the form to include statement that the individual must be eligible for Rule 79.

Motion: to approve documents with proposed changes

Made by: Angela Youngerberg

Seconded by: Jamie Hayes

Votes:

Anne Broskoff:NA

Phil Claussen: NA

Chera Sevcik: NA

Suzi Nerison: Yes

Jamie Hayes: Yes

Cassie Sassenberg: Yes

Megan Thomas: Yes

Klea Rettman: Yes

Amy Pluym: Yes

Angela Youngerberg:Yes

Anna Garbers: Yes

Chris Sammon: No Vote

Angie Obermiller: No Vote Katy Goldschmidt: Did Not Vote

Outcome: Motion Passed

Motion: to approve nondiscrimination form in agenda packet

Made by: Jamie Hayes

Seconded by: Amy Pluym

Votes:

Anne Broskoff:NA	Cassie Sassenberg: Yes	Anna Garbers: Yes
Phil Claussen: NA	Megan Thomas: Yes	Chris Sammon: No Vote
Chera Sevcik: NA	Klea Rettman: Yes	Angie Obermiller: No Vote
Suzi Nerison: Yes	Amy Pluym: Yes	Katy Goldschmidt: Did Not Vote
Jamie Hayes: Yes	Angela Youngerberg:Yes	

Outcome: Motion Passed

Contingency Planning Form – Many changes, noted or made in real time by Ricki.

Updates will be made, and a second discussion can be held with formal approval at next JPB meeting.

• Website and ADA Standards

o Update to ADA's Title II

o Fact Sheet: New Rule on the Accessibility of Web Content and Mobile Apps Provided by State and Local Governments | ADA.gov

Everyone is aware of ADA updates, Ricki proposes we are very mindful of the amount of content on our website.

Angie is strongly recommending that the SCCBI page is shut down. If the page was to be shut down, other pieces and documents would need to be updated. Klea suggests keeping the website but scaling it way down to easily remain compliant. Could ask a county to host it on their page.

Ricki to develop a proposal of a county hosting a page with meeting announcement and minutes. After that there may be more discussion on closing or scaling down.

• Clubhouse Communication

It was shared with JPB that the AMH Supervisors discussed clubhouse operations, specifically 10-county planning meeting at the supervisor meeting. Two supervisors have agreed to lead the organization and structure development of the 10-County Planning Meeting to ensure our goals for that meeting are being met. They will engage with the clubhouse coordinators and communicate back as needed

Angie asked for this to be on today as a follow up to last month's discussion. Each member was to meet with clubhouse coordinator and report back. Some meetings have yet to happen.

Approved 9.19.25

Jamie – has no coordinator currently, did speak with supervisor.

Angie – meeting was fun, they were able to talk about good things. Anything related to international standards, they are only talking about BEC. Does anticipate being more connected with Vail Place in the future. Regional Clubhouse Coordinator meetings – very frustrating, unorganized, can't always attend. Not an understanding between 10 County Planning and Clubhouse Best Practices. No strong leadership, natural but not identified. Possible adjustment of clubhouse hours.

Amy – meeting is next week. Will need to do meetings as current coordinator is retiring and a new one is starting.

Cassie – Confusion about the meeting and boundaries/scope. Her clubhouse coordinator states she is the chair of the Clubhouse Coordinator meetings. Nicollet County clubhouse staff identified relevant RMT and JPB topics as information that had been provided to them by Jamie and Alex, at times, in the past. Her clubhouse staff shared interest in clarification regarding what to expect for communication from the regional manager role so that people can be on the same page moving forward.

Making sure that each county is only representing themselves at coalition meetings. When Ricki goes to a coalition meeting there should be a clear definition of who she is representing. *Ricki clarified that she has not been to those meetings, she attended a statewide meeting and did make it clear that she was only representing the SCCBI*

Need to develop a process regarding the stipend, chair and vice chair, committee report. Scope is 10 county planning, and they can define the rest of the scope and their needs. This will be communicated to Katy and Hannah.

To be revisited at a future SCCBI JPB Meeting.

Other Items

None.

Adjourn

12:21 pm